



TOWN OF  
**Poolesville**  
MARYLAND

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WATER/SEWER SYSTEM OPERATOR 1. Open until filled

Salary and Benefits: **Full Time**

- Entry level - \$17.78/hr to \$22.00
- Experienced – Hourly rate increases commensurate with qualifications and certifications.
- Health and Dental Insurance (100% Employer Paid)
- 401 (a) Retirement Plan (10% Employer contribution)
- Life Insurance
- Short Term Disability
- Vacation, Personal and Sick Leave
- 12 Paid Holidays

Duties:

Reports directly to the Superintendent. Reads quarterly residential and commercial meter reading routes. Checks to see all meters are functioning properly and make minor repairs. Reports leaks and malfunctions in connection with all water meters. Monitors wells and pump stations daily. Inspect and service water distribution and sewer lines. Ensures proper maintenance of equipment and tools by cleaning and checking equipment and tools after use. Drives trucks of various sizes and weights in the loading, hauling, and unloading of various equipment and materials. Follows and enforces recommended safety practices. Follows and enforces recommended safety practices and uses appropriate traffic safety devices such as cones and flagging. Operate and train to operate the maintenance of vehicles and equipment such as backhoe, sewer jet, dump truck, etc.

The successful candidate must be a motivated individual having the skills or willing to learn skills in water system operation, equipment operation, basic construction, electrical and plumbing. The Town will provide ongoing training to ensure the new employee is trained and licensed.

Requirements:

- Have a valid driver's license/record.
- The position requires the ability to lift up to 50 pounds and work in all weather conditions.
- The successful candidate must attend required training sessions and earn necessary licenses during their first year of employment.
- Must possess a HS Diploma or equivalent and must be willing to submit to a pre-employment physical, drug screen, and background check.
- Normal work hours are Monday – Friday 6:30 am to 3:00 pm and must be able to work overtime as needed and in a "on-call" rotation.

Applications are available online at [www.poolesvillemd.gov](http://www.poolesvillemd.gov) (under Helpful Links & Documents) and at the Town Office, 19721 Beall St, Poolesville, MD. Completed applications may be returned via in person, mail, or email to: [townhall@poolesvillemd.gov](mailto:townhall@poolesvillemd.gov).

*Equal opportunity employer*