

**MINUTES
COMMISSIONERS OF POOLESVILLE
October 4, 2021**

***** This meeting was conducted virtually through ZOOM with live time posting to YouTube. Notice of the meeting date, time and agenda were posted in advance, physically at the Town Hall, on the Town's Website, and on social media. Prior to the start of the meeting, it was confirmed that the public could view the meeting on YouTube.**

CALL TO ORDER:

President Cook called the meeting to order at 7:00 p.m. All Commissioners were in attendance. Town Manager Tomasello and Town Attorney Gullo were also in attendance.

PLEDGE OF ALLEGIANCE:

Commissioner Reed led the Pledge of Allegiance.

COMMISSIONER/COMMITTEE REPORTS

President Cook gave an update on the recent Big Flea event stating it was well attended.

Commissioner Radigan reported that the last Planning Commission meeting was cancelled, and the next meeting will be held next Wednesday. It was also announced the consultant to assist in the Comprehensive Plan has been hired and will be planning an introduction meeting.

Commissioner Reed stated that the Sustainable Poolesville Committee is formulating an action plan for the 2024 recertification.

Commissioner Brown gave an update on the Fair Access Committee and the success of the Poolesville Day Breakfast. He also stated that the FAC would be looking into a re-districting briefing; a presentation to the UpCounty Advisory Board; and improvement to bus service to the Town.

Commissioner Eck stated that the next Parks Board meeting will be Wednesday.

CONSENT AGENDA

The minutes to the September 7, 2021 meeting; the September 20, 2021 meeting and the September 29, 2021 closed meeting were approved by motion of Commissioner Eck and seconded by Commissioner Radigan and passed 5-0.

PUBLIC COMMENT

No Public Comment was given.

OLD BUSINESS

1. Maryland Energy Administration Grants

The Town Manager gave an overview of the pending grant issue which has been in progress for some time. The summary is that the Town would contribute \$6,000 to receive matching funds of \$24,000. This is not simply "switching to LED lighting" and is far more involved. Mr. Khalid Malik was present to give technical details on the matter. By unanimous consent the Commissioner directed the Town Manager to move forward on the next phase of the project.

2. Holiday Lighting ceremony

The Commissioners reviewed a memo from the Events Coordinator regarding options for the upcoming Holiday Lighting. These options had various levels of activities for the event. Given Covid concerns the Commissioners discussed these proposed activity levels. By unanimous consent the Commissioners agreed that they would like to pursue Option B and add certain activities listed in Option C (such as food trucks) to the program. This matter would continue to be monitored and adjusted as needed given the Covid situation.

NEW BUSINESS

None

TOWN MANAGER REPORT

Mr. Tomasello outlined the current issues regarding the Trash/Recycling contract and the current steps being taken to craft a survey for the residents on this matter. He also informed the Commissioner that the bike racks for the parks have been ordered, and that matter of the crosswalk at Locals is being studied. He also had a preliminary meeting with the Town's auditors, who reported that their experience with other local government clients suggests that cost of many basic operating expenses (labor, material, etc.) are rising steadily and the Town should be prepared to address this during development of the FY23 budget.

Commissioner Radigan made a motion to adjourn. The motion was seconded by Commissioner Eck and carried 5-0 at 8:15 pm.

A full video of the meeting can be viewed at [YouTube.com](https://www.youtube.com), search Poolesville, Commissioners meeting