

MINUTES
PLANNING COMMISSION OF POOLESVILLE
August 11, 2021

CALL TO ORDER:

Chairman Bupp called the meeting to order at 7:04 p.m. All Commissioners were in attendance, as well as Town Consultant Yost, and Town Engineer Strong.

APPROVAL OF MINUTES:

Commissioner Lechlitter moved to approve minutes of July 14, 2021, as amended (to include correct start and finish times). Motion was seconded by Commissioner Radigan. Motion carried 5-0.

ANNOUNCEMENTS:

Consultant Yost announced that the Commissioners had gone through the Town Manager interview process and were prepared to make an offer to one of the candidates.

Public Comment:

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NEW BUSINESS:

Poolesville High School Presentation

Shawn Benjamin and Shawn Mulligan of the design team presented the preliminary site plan, including elevations, site plan phasing and scheduling. The Town Engineer reviewed his comment letter of the project. Mr. Yost indicated that issues such as tree species and final drainage and sidewalk tie-ins would be addressed in the final plan. Commissioner Lechlitter made a motion to approve the preliminary plan. Motion was seconded by Commissioner Schramm. Motion carried 5-0.

Parcel 229 – 3 lot subdivision

Tom Kettler and his design engineer presented the preliminary site plan. The board discussed relocating lot #3 driveway away from the curve and make it a shared driveway with lot #1. They also discussed a possible future sidewalk and requested a 10' easement to accommodate. After reviewing the details of the project, Commissioner Schramm made a motion to conditionally approve the preliminary plan in order for the applicant to proceed to State Highway for review. Commissioner Huber seconded the motion. Motion carried 5-0.

OLD BUSINESS:

Comprehensive Planning

The Chairman and Commission had discussion about the process so far and the next worksession.

ADJOURNMENT

Commissioner Schramm made a motion to adjourn at 8:26 pm. Motion was seconded by Commissioner Radigan. Motion carried 5-0.