

MINUTES
PLANNING COMMISSION OF POOLESVILLE
July 14, 2021

CALL TO ORDER:

Chairman Bupp called the meeting to order at 7:00 p.m. All Commissioners were in attendance, except for Commissioner Radigan. Town Consultant Yost, Town Attorney Gullo and Town Engineer Strong were also in attendance.

APPROVAL OF MINUTES:

Commissioner Lechlitter moved to approve minutes of June 16, 2021 meeting. Motion was seconded by Commissioner Huber. Motion carried 4-0.

ANNOUNCEMENTS:

None

Public Comment:

A representative from WUMCO was present to request further direction from the Commission regarding the anticipated presentation WUMCO will be making on the Poolesville Comprehensive Plan.

NEW BUSINESS:

Upcoming BZA Variance Case

Applicant Eric Petersen was present to discuss his pending BZA application. The Town Engineer reviewed his comment letter of the project. The variance is being requested to allow for a larger shed on the property. Commissioner Schramm made a motion to recommend approval of the variance to the BZA. Motion was seconded by Commissioner Lechlitter. Motion carried 4-0.

OLD BUSINESS:

Comprehensive Planning

The Commission had discussion about the details and operational plan for the upcoming Comprehensive Plan project. Mr. Yost gave an update on the status of the RFP for a consultant to assist in the matter and Town Attorney Gullo outlined the process for approving the successful bidder under the RFP - which must be done by the Board of Commissioners.

ADJOURNMENT

Commissioner Huber made a motion to adjourn. Motion was seconded by Commissioner Lechlitter. Motion carried 4-0.