

**MINUTES
COMMISSIONERS OF POOLESVILLE
June 21, 2021**

***** This meeting was conducted virtually through ZOOM with live time posting to YouTube. Notice of the meeting date, time and agenda were posted in advance, physically at the Town Hall, on the Town's Website, and on social media. Prior to the start of the meeting, it was confirmed that the public could view the meeting on YouTube.**

CALL TO ORDER:

President Cook called the meeting to order at 7:03 p.m. All Commissioners were in attendance. Town Consultant Yost and Town Attorney Gullo were also in attendance.

PLEDGE OF ALLEGIANCE:

President Cook led the Pledge of Allegiance.

COMMISSIONER/COMMITTEE REPORTS

President Cook gave an update that the Events Committee. Movie Night will be held on 6/25. She also gave an update on the status of the White's Ferry issue and the possibility of a forum so that the public can participate in this issue.

Commissioner Radigan reported on the last Planning Commission meeting which considered the pending variance request to the BZA and suggested additional outreach to educate the public on Town building code and permit requirements.

Commissioner Reed stated that the next Sustainable Poolesville Committee will be in July. He has indicated that he would like to discuss the Community Conversation idea at a future meeting.

Commissioner Brown gave an update on the Fair Access Committee and the potential for a White's Ferry Forum. He gave an update on the PHS funding status. Finally, he stated that Fair Access was working to re-define their mission statement.

Commissioner Eck stated that the next Parks Board meeting will be in July.

CONSENT AGENDA

The minutes to the June 7, 2021 meeting; the June 7, 2021 Closed Meeting, the June 14, 2021 Special Meeting and the June 14, 2021 Closed Meeting were approved by motion of Commissioner Reed and seconded by Commissioner Eck and passed 5-0.

PUBLIC COMMENT

No Public Comment was given.

OLD BUSINESS

1. HR Contract

Mr. Yost have an overview of the comparison sheet which was prepared regarding the contract finalists. After discussing the matter, Commissioner Eck made a motion to select MMC as the HR Consultant pursuant to their proposal. Motion was seconded by Commissioner Brown. Motion carried 5-0.

OLD BUSINESS

1. Strategic Plan

The Commissioners had a discussion on creating a framework to proceed on developing a strategic action plan. Commissioners will be assembling ideas, focusing on big-picture items, that will be shared at a future "whiteboard planning session" to develop the action plan

TOWN MANAGER REPORT

Mr. Yost gave the Manager Report which highlighted details on the upcoming Monocacy Bridge closure, the RFP for the Planning Commission Comprehensive Plan consultant; an update on the Town Manager Citizen Committee; the PHS site plan; a plan for addressing Q and A matters in meetings and on the website; and a summer meeting schedule.

Commissioner Radigan made a motion to adjourn. The motion was seconded by Commissioner Reed and carried 5-0 at 8:30 pm.

A full video of the meeting can be viewed at YouTube, search Poolesville, Commission