

# MINUTES

## PLANNING COMMISSION OF POOLESVILLE

### June 16, 2021

#### **CALL TO ORDER:**

Chairman Bupp called the meeting to order at 7:00 p.m. All commissioners were in attendance, as well as Town Consultant Yost, Town Attorney Gullo and Town Engineer Strong.

#### **APPROVAL OF MINUTES:**

Commissioner Lechliter moved to approve minutes of May 12, 2021, as amended (to include the additional comments made regarding the Bricken project to include a park/playground; and a trail system and tie in). Motion was seconded by Commissioner Schramm. Motion carried 5-0.

#### **ANNOUNCEMENTS:**

Commissioner Radigan announced that Town Hall will be opening to the public in July. In person meetings will also begin in July.

#### **Public Comment:**

Jerry Klobukowski presented comments regarding the pending variance application and additional suggestions regarding code enforcement.

#### **NEW BUSINESS:**

##### Upcoming BZA Variance Case

Applicant Yahia Agrab was present to discuss his pending BZA application. The Town Engineer reviewed his comment letter of the project. Mr. Yost summarized the issue stating that the reason the variance is necessary is that the lot is unique. Commissioner Radigan made a motion to recommend approval of the variance to the BZA. Motion was seconded by Commissioner Schramm. Motion carried 4-1 with Commissioner Huber opposed.

##### Poolesville High School – Portable Classroom project

Members of the design team for the PHS project were present to outline the proposal to place portable classrooms on the property during the construction of the proposed renovation/addition of PHS. After reviewing the details of the project, Commissioner Schramm made a motion to approve the proposal, with Commissioner Radigan seconding the motion. Motion carried 5-0.

#### **OLD BUSINESS:**

##### Comprehensive Planning

The Chairman and Commission had discussion about the best way to formulate a plan of action for developing a comprehensive plan. There was consensus that extensive community involvement would occur, with effort to identify public groups, tasking them with preparing concise comment, and grouping these constituent groups together to hear their presentation. It was also agreed that extra work sessions will be held to accomplish this task.

The Commission also directed that an RFP would be developed to obtain outside assistance on preparing the Comprehensive Plan. Mr. Yost will be working on developing a plan with options to move forward.

#### **ADJOURNMENT**

Commissioner Schramm made a motion to adjourn at 9:10 pm. Motion was seconded by Commissioner Radigan. Motion carried 5-0.