

**MINUTES  
COMMISSIONERS OF POOLESVILLE  
June 7, 2021**

**\*\*\* This meeting was conducted virtually through ZOOM with live time posting to YouTube. Notice of the meeting date, time and agenda were posted in advance, physically at the Town Hall, on the Town's Website, and on social media. Prior to the start of the meeting, it was confirmed that the public could view the meeting on YouTube.**

**CALL TO ORDER:**

President Cook called the meeting to order at 7:02 p.m. All Commissioners were in attendance. Town Consultant Yost, Town Engineer Strong and Town Attorney Gullo were also in attendance.

**PLEDGE OF ALLEGIANCE:**

Commissioner Radigan led the Pledge of Allegiance.

**COMMISSIONER/COMMITTEE REPORTS**

President Cook gave an update on Town events and stated that Poolesville Day is being planned and will occur on September 18. She outlined some of the activities that are being planned. She also indicated that 7/7 was PHS graduation and a graduate parade is going to occur as it did last year.

Commissioner Radigan reported that no Planning Commission meeting has occurred, and the Planning Commission is going to be holding special work sessions in the coming months to deal with pending issues.

Commissioner Reed stated that no Sustainable Poolesville Committee meeting occurred, but that work is being done on a grant program from MSEC to allow for the study of the Town's energy baseline. He also gave congratulations to Kevin Maruskin from John Poole Middle School on being selected Middle School Counselor of the Year and Jennifer Oristian who is a resident of the Town who was selected as High School Counselor of the Year.

Commissioner Brown gave an update on the Fair Access Committee and the work that Andrew Friedson has done on behalf of the Town and PHS.

Commissioner Eck indicated that no Parks Board meeting was held, and the next meeting will be in July.

**CONSENT AGENDA**

The minutes to the May 17, 2021 meeting and the May 24, 2021 Special Session were approved by motion of Commissioner Reed and seconded by Commissioner Eck and passed 5-0.

**PUBLIC COMMENT**

Katie Stowers and Christine Rai address the Commissioners.

**OLD BUSINESS**

1. Town Manager Search

Mr. Yost gave an update on the search. The Town has received 28 applications. There have also been 5 community applicants that volunteered to assist in reviewing the applications. A special work session of the commissioners is going to be held to discuss the procedure and process for the hiring and community involvement.

2. HR Consultant

Mr. Yost presented the results of the HR RFP. There were 9 proposal received and a ranking and evaluation was performed. The recommended choice was Bryant and Bryant. The commissioner agreed that they would conduct Zoom interviews of the HR firms at the upcoming special meeting.

## **NEW BUSINESS**

### 1. Events

Events Coordinator Cathy Bupp was present to outline several of the events that are being planned. She requested authorization from the Commissioner to begin to execute on these events. Commissioner Reed made a motion, which was seconded by Commissioner Eck, to authorize planning activities for these events. Motion carried 5-0.

### 2. WWTP Report

Mr. Yost gave the background of the recent review of WWTP safety operations. All is in compliance.

## **TOWN MANAGER REPORT**

Mr. Yost gave the report for Acting Manager Evans. The Town Hall will reopen to the public on July 6, 2021. The summer meeting schedule will be 6/21; 7/19; 8/16; and 9/7. The Sign Layout and Water Tank Design was approved by unanimous consent. Fish stocking occurred in the Town Ponds and PASC is looking for assistance in storing some of their items.

Commissioner Eck made a motion to adjourn to closed session for personnel matters. The motion was seconded by Commissioner Reed and carried 5-0.

A full video of the meeting can be viewed at YouTube, search Poolesville, Commissioners