

**MINUTES
COMMISSIONERS OF POOLESVILLE
May 17, 2021**

***** This meeting was conducted virtually through ZOOM with live time posting to YouTube. Notice of the meeting date, time and agenda were posted in advance, physically at the Town Hall, on the Town's Website, and on social media. Prior to the start of the meeting, it was confirmed that the public could view the meeting on YouTube.**

CALL TO ORDER:

President Cook called the meeting to order at 7:08 p.m. All Commissioners were in attendance. Town Consultant Yost, Acting Town Manager Evans, Town Engineer Strong and Town Attorney Gullo were also in attendance.

PLEDGE OF ALLEGIANCE:

Commissioner Brown led the Pledge of Allegiance.

COMMISSIONER/COMMITTEE REPORTS

President Cook gave an update that the Events Committee will be examining potential upcoming events given the emerging Covid restrictions. She also announced that Leigh Peper has been appointed to the Ethics Commission and Maria Bowman has been appointed to the Sustainable Poolesville Committee. She gave a report on the Canal Towns, stating that Poolesville will be included in the new brochure. Finally, she gave thanks to all that were involved in the Post Prom Event.

Commissioner Radigan reported on the last Planning Commission meeting.

Commissioner Reed gave an update on the Sustainable Poolesville Committee and indicated that in the near future he would like to discuss youth program ideas.

Commissioner Brown gave an update on the Fair Access Committee and stated that the PHS Budget vote was schedule to occur with the County.

Commissioner Eck gave a report regarding the Parks Board walking tour of various Town parks.

CONSENT AGENDA

The minutes to the May 3, 2021 and the Closed Meeting Minutes of May 3, 2021 were approved by motion of Commissioner Eck and seconded by Commissioner Reed and passed 5-0.

PUBLIC COMMENT

Cathy Hall read a letter regarding the Willard overlay designation into the record.

NEW BUSINESS

1. Poolesville High School Forest Conservation Easement

Town Engineer Strong gave an overview of the issue involving the change of the location of the current forest conservation easement on the PHS property which much be moved to accommodate the new PHS project. A new area will be dedicated on the PHS site. Motion to approve this easement swap was made by Commissioner Eck, seconded by Commissioner Cook. Motion carried 5-0.

2. Discussion regarding Fair Access Committee

President Cook called upon Commissioner Radigan to begin the discussion on the matter which centered upon the level of independence the Fair Access Committee currently has or may need, and any protocol that may exist or needs to be implemented to obtain approval of the Commissioners when major action is taken by the Committee. After much discussion, no action was taken regarding any changes.

OLD BUSINESS

1. Village Overlay Zone

Town Attorney gave an overview of the history of the Willard Project related to the Village Overlay Zone designation. He also discussed the general legal principles involved.

2. Fishpool LLC – Village Overlay Zone – Willard.

The Applicant, Fishpool, LLC, Attorney Jim Clifford addressed the Commissioners on the pending request. After much discussion Commissioner Brown made a motion to grant the Village Overlay zones based on the findings and recommendation of the Planning Commission. Motion was seconded by Commissioner Eck. Motion carried 4-1 with President Cook opposed.

3. Adoption of Ordinance No. 218 – FY 22 Budget

Town Consultant gave an overview of the final Budget and related matters. Commissioner Eck made a motion to adopt the Budget. Motion was seconded by Commissioner Radigan. Motion carried 5-0.

TOWN MANAGER REPORT

Acting Manager Evans gave an update on the following: Town Manager Search; Summer Camp; Historical Signs; Water and Tank project.

Commissioner Eck made a motion to adjourn. The motion was seconded by Commissioner Brown and carried 5-0. NOTE THE SCHEDULE CLOSED SESSION DID NOT OCCUR DUE TO THE LATE HOUR.

A full video of the meeting can be viewed at YouTube, search Poolesville, Commissioners