

MINUTES
COMMISSIONERS OF POOLESVILLE
April 20, 2020

***** This meeting was conducted virtually through ZOOM with live time posting to YouTube. Notice of the meeting date, time and agenda were posted in advance, physically at the Town Hall, on the Town's Website, and on social media. Prior to the start of the meeting it was confirmed that the public could view the meeting on YouTube.**

CALL TO ORDER:

President Cook called the meeting to order at 7:00 p.m. All Commissioners were in attendance, as well as Town Attorney Gullo, Town Engineer Strong and Town Manager Rivard.

PLEDGE OF ALLEGIANCE:

President Cook led the Pledge of Allegiance.

ANNOUNCEMENTS:

President Cook gave thanks to all those who have contributed to the success of the MCPS Food Drops. Details on the upcoming schedule were giving (Mondays, Tuesdays, Wednesdays and Fridays). She also highlighted efforts that are being made to reprogram budget items from unused facility operating funds to PPE for teachers and staff. President Cook outlined efforts being made to promote local businesses and thoughts to create a business inventory/catalog to assist with making services known to the community; including video clip campaign to create a buzz for local businesses. She gave a recap of the recent Governor's Orders and suggested the Commissioners consider implementing a consent agenda/calendar for items that do not need much discussion to further streamline meetings.

Commissioner Dickerson gave an update on the success of the Saval Food delivery and issues raised regarding a potential change in the food distribution locations

Commissioner Radigan gave suggestions that the Town create links on its page to local businesses to facilitate residents finding out what is open and available to them.

APPROVAL OF MINUTES:

Commissioner Dickerson moved to approve the minutes of the April 6, 2020 meeting. Seconded by Commissioner Radigan. Motion carried 5-0.

NEW BUSINESS:

Covid 19 Update

Town Manager Rivard gave additional details regarding the Town's response and actions to the Covid-19 crisis. Including plans to expand the virtual meetings to the Planning Commission and Board of Zoning Appeals and include an opportunity for public comment in such meetings. Such public comment will require pre-registration and the mechanics of the involvement will be controlled by the meeting host. He also informed that the water/sewer usage numbers have not altered given the fact people are staying home – he attributes this to the fact that the big users (the schools) are not contributing flow.

Arbor Day Proclamation

President Cook read a proclamation regarding 2020 Arbor Day. Discussion was held regarding possibility reschedule related activities to later in the year.

Appointment to Boards

Town Manager Rivard outlined his plan to create staggered terms for the Sustainable Poolesville Board, with altering the terms of services for various members of the Board. The Commissioners unanimously agreed to this plan and appointed the members accordingly.

Commissioner Klobukowski made a motion to appoint Cathy Beliveau to the Fair Access Committee. Motion was seconded by Commissioner Brown and passed 5-0.

Introduction of FY21 Budget

Town Manager Rivard gave a presentation introducing the FY21 including the adoption and hearing schedule.

OLD BUSINESS

None

TOWN MANAGER REPORT:

The Town Manager gave an update on the Pickle Ball Court project; the Census; the use of PPE for town staff; and damage to the sewer pump station due to clogs.

COMMITTEE REPORTS:

None – committees did not meet due to Covid-19 issues.

ADJOURNMENT

A motion was made at 7:50 pm to adjourn by Commissioner Dickerson and seconded by Commissioner Brown. Motion passed 5-0.

A full video of the meeting can be viewed at [YouTube.com](https://www.youtube.com), search Poolesville, The Town Commission Meeting.