

MINUTES
COMMISSIONERS OF POOLESVILLE
April 18, 2022

***** This meeting was conducted live and streamed with live time posting to YouTube. Notice of the meeting date, time and agenda were posted in advance, physically at the Town Hall, on the Town's Website, and on social media. Prior to the start of the meeting, it was confirmed that the public could view the meeting on YouTube.**

CALL TO ORDER:

President Brown called the meeting to order at 7:00 P.M. All Commissioners were in attendance except Commissioner Cook. Also in attendance was Town Manager Yost, Town Engineer Strong, and virtually Town Attorney Gullo.

PLEDGE OF ALLEGIANCE:

Commissioner Eck led the Pledge of Allegiance.

Announcements:

Commissioner Eck announced the ribbon cutting for Essence Dance Studio (formerly Hope Garden Ballet) Claire Jones - Saturday, April 23, the Face of America Bike Ride, Saturday, April 23, the groundbreaking at the Crossvines, Poolesville Golf Course, Thursday, April 28, PACC Gathering at Landmade Brewery, April 27 at 6PM-8PM, PACC Directory Advertisement Deadline, Candidate Forum: County Council District 2 - Poolesville Town Hall - Thursday April 28 at 6PM Candidate Forum: County Executive Candidate Forum, Poolesville Whalen Commons, Sunday, May 22 - 6-7:30 pm. He then read a statement into the record regarding a bullying incident between a Commissioner and staff.

President Brown announced that the PACC was co-sponsoring the candidate's forum and discussed the directory.

Commissioner Reed announced Men of Poolesville Breakfast, Poolesville Baptist Church, Saturday, April 23 8:00 – 10:00am

Commissioner Reports:

Commissioner Eck reported on the upcoming May meeting agenda.

Commissioner Radigan reported on the last Planning Commission meeting and discussed the vision workshop Grace Cottages PIA and accessory structures.

Commissioner Reed reported that the Sustainable Poolesville Committee would meet next week.

President Brown discussed the "big push" for the 3 upcoming candidate forums.

Approval of Minutes

Commissioner Radigan made a motion to approve the April 4, 2022, minutes. Motion was seconded by Commissioner Eck. Motion carried 4-0.

Public Comment

None

Old Business

Adoption of Resolution NO 001-22 Water and Sewer Rates

Commissioner Radigan motioned to approve the resolution. Seconded by Commissioner Reed. Motion carried 4-0

Adoption of Ordinance No. 219 - FY 2023 Budget and Tax Rate

Commissioner Radigan motioned to approve the ordinance. Seconded by Commissioner Reed. Motion carried 4-0.

Farmers Market

Manager Yost reported on a meeting he had with the farmers market organizers. The Commissioners discussed ways to support the market moving forward. Assisting them with setting up as a 501.3.c was discussed along with potential grants for insurance premiums. Staff will assist in promoting the market via website, news flashes, social media.... etc.

New Business

Arbor Day Proclamation

President Brown presented the proclamation. Commissioner Reed motioned to approve. Seconded by Commissioner Radigan. Motion carried 4-0.

Internal/External Controls Review

The Commissioners discussed an email from former Town Manager Tomasello regarding possible “blind spots”.

Inflow & Infiltration Contract Addendum

Engineer Strong presented the request for an additional \$137,318 to be added to the current I & I rehabilitation contract. Commissioner Radigan motioned to approve the request. Seconded by Commissioner Reed. Motion carried 4-0.

Town Manager Report

West Willard/Westerly Sidewalk

Staff is developing a plan to connect the Westerly Grove development and Westerly Avenue sidewalks to the Stoney Spring sidewalk. The area will be surveyed and will have to acquire at least one right-of-way to be able to initiate construction. This is part of the Town’s overall trail system plan.

Streetlight Grant

Staff has submitted a multiple grant application to the Maryland Energy Administration. The application leverages two different grants coupled with some first Energy Rebates to convert all of our streetlights to LED lamps. The project consists of replacing 351 fixtures and retrofitting 386 lamps at a price of \$305,000.

Streetscape Whalen Commons

Staff has asked to implement the streetlights and banner portion of the streetscape plan in the front section of Whalen Commons. Although minimal costs relative to the balance of the project, it would provide a showcase for what the street could look like. The costs for 6 lights and banners is about \$15,000.

HRIS Human Resource Information System

Staff met with Antisha from MMC to discuss options for integrating an HR platform for payroll, leave, medical benefits and accessible an employee portal. Zenifits was the platform discussed.

Adjournment

Commissioner Radigan motioned to adjourn. Seconded by Commissioner Reed. Motion carried 4-0.

A full video of the meeting can be viewed at YouTube. Com, search Poolesville, Commission