

**MINUTES
COMMISSIONERS OF POOLESVILLE
April 5, 2021**

***** This meeting was conducted virtually through ZOOM with live time posting to YouTube. Notice of the meeting date, time and agenda were posted in advance, physically at the Town Hall, on the Town's Website, and on social media. Prior to the start of the meeting, it was confirmed that the public could view the meeting on YouTube.**

CALL TO ORDER:

President Cook called the meeting to order at 7:00 p.m. All commissioners were in attendance. Town Engineer Strong, Town Consultant Yost and Town Attorney Gullo were also in attendance.

PLEDGE OF ALLEGIANCE:

Commissioner Eck led the Pledge of Allegiance.

COMMISSIONER/COMMITTEE REPORTS

President Cook gave an update on the local vaccine sites and announced there will be an Economic Development Committee meeting on 4/12.

Commissioner Radigan reported that the Planning Commission will meet on April 14.

Commissioner Reed gave a report on the Sustainable Poolesville Committee and again stated that the Committee would like to be involved in the Master Plan process.

Commissioner Brown reported that the Fair Access Committee indicated that testimony will be given to the County regarding budgeting and additional 10% funds for the proper type of gym at the planned PHS. The FAC is also focusing on Community Wellness and is assembling data to support its position. Finally, Commissioner Brown gave a brief report on the White's Ferry Status.

Commissioner Eck indicated that the Parks Board will meet on 4/6.

CONSENT AGENDA

The minutes to the March 15, 2021 meeting were approved by motion of Commissioner Eck and seconded by Commissioner Reed and passed 5-0.

PUBLIC COMMENT

Joy Zucker Tiemann offered public comment.

OLD BUSINESS

No Old Business

NEW BUSINESS

1. Post Prom Request

Lynn Schaeber was present to outline the current Post Prom Plans as there will be no Prom this year for the high schools. Rather there will be an activity for juniors and seniors at Caleva to include various activities. In order to make this happen the students will be bussed to the site. Accordingly, Ms. Schaeber requested that the Town give its usual funding for transportation for \$2,500 plus the funding it would have given for last year prom which was not used for a total of \$5,000. A motion was made by Commissioner Reed and seconded by Commissioner Eck to appropriate the requested \$5,000.00. Motion carried 5-0.

2. FY20 Close Out

Former Town Manager, acting as a consultant to the Town, Wade Yost was present to present the FY 2020 close out. This budget reconciliation should have been presented in August 2020. He reviewed his handout and presentation slides giving a detailed analysis of the matter. At the conclusion, A motion was made by Commissioner Eck, seconded by Commissioner Radigan to approve and adopt the Closeout/Reconciliation. Motion carried 5-0.

3. Water/Sewer Easements – Parcel 229 Fisher Avenue

Town Engineer Strong was present to give an overview of the Easements which are proposed to be given to the Town for the purpose of utility installation to service the lots. A drawing of the area and explanation were given. Upon the conclusion of the presentation Commissioner Eck made a motion to accept the Easements, motion was seconded by Commissioner Cook. Motion carried 4-0-1 with Commissioner Brown abstaining citing his ownership of the neighboring parcel and his prior involvement with the Buyer's real estate transaction.

4. Resolution on Municipal Tax Duplication

Commissioner Eck gave an overview on the discussion which occurred at the meeting of the Montgomery County Chapter of MML on this issue. The MML Chapter prepared the letter in the agenda package which would have the support of all the Montgomery County municipalities to request that the County honor the formula to provide relief from the tax duplication matter. Commissioner Eck made a motion to support the action of the MML Chapter and for the Town to send its own letter on the matter. Motion was seconded by Commissioner Reed. Motion carried 5-0.

5. Town Manager Description

Commissioner Eck gave a presentation regarding the proposed job description he had prepared and organized with the assistance of input of other Commissioners and groups. Town Attorney Gullo gave an overview of his assignment to research executive search firms. After much discussion regarding the matter, timeline and path forward, the Commissioners directed Commissioner Eck to contact the Human Resources firm he had prior contact with to invite them to send material and participate in the next Commissioner meeting with the purpose of giving an overview of the types of services such a firm could offer the Town. It was stated that this is not an invitation to submit a proposal, rather an education session. Decisions on issuing a proposal for such service will be made after the Commissioners become more informed on the matter.

6. UMCVFD Fireworks

Commissioner Eck outlined the UMCVFD's plan for hosting the 4th of July Fireworks. After the presentation Commissioner Radigan made a motion to approve the requested sum of \$13, 500.00 contribution to the fireworks. Motion was seconded by Commissioner Reed. Motion carried 4-0-1 with Commissioner Eck abstaining due to his involvement in the matter with UMCVFD.

TOWN MANAGER REPORT

Mr. Yost gave an overview of the upcoming budget timeline and indicated that a schedule will be circulated shortly to include a Saturday work session on the budget.

Mr. Yost and Mr. Strong outlined the upcoming hydrant flushing schedule and the status of the funding under the Federal American Rescue Act.

Mr. Gullo indicated that a joint meeting with the Planning Commission will occur on April 14 at 7 pm. This meeting will be held in person in the Town Hall but will also be streamed to YouTube for public viewing. The meeting will be in a work session format so that the staff can present detailed and specific information and answers to the current sewer capacity issue.

Commissioner Brown made a motion to adjourn at 9:50 pm. The motion was seconded by Commissioner Eck and carried 5-0.

A full video of the meeting can be viewed at YouTube.com, search Poolesville, Commissioners meeting.