

MINUTES

COMMISSIONERS OF POOLESVILLE

March 21, 2022

*** This meeting was conducted live and streamed with live time posting to YouTube. Notice of the meeting date, time and agenda were posted in advance, physically at the Town Hall, on the Town's Website, and on social media. Prior to the start of the meeting, it was confirmed that the public could view the meeting on YouTube.

CALL TO ORDER:

President Brown called the meeting to order at 7:00 p.m. All Commissioners were in attendance as well as Town Engineer John Strong, and Town Manager Wade Yost.

PLEDGE OF ALLEGIANCE:

Commissioner Eck led the Pledge of Allegiance.

Announcements:

Commissioner Eck shared his condolences for the passing of Chief George Hillard. A moment of silence was held.

Commissioner Eck recognized Valerie Dickerson for her Ukraine relief efforts and the shipments to Poland. He also discussed the new opening of the Heather Soskin studio.

Commissioner Radigan reported that he also had attended the Heather Soskin studio opening and was scheduled to meet with County Council Candidate Marilyn Balcombe.

MCPD Community Officer Beardsley introduced himself and discussed his role within the community.

Commissioner Reports:

Commissioner Cook reported the following events and dates: UPN will be holding Friday the 13th Untamed on May 13, fishing tournament on May 7 and Springfest on May 21.

Commissioner Radigan reported on the March 16 Planning Commission meeting that included a solar array discussion, survey results and the Comprehensive Plan.

Commissioner Reed reported on a meeting with County Councilmember Alborno, and the upcoming Sustainable Poolesville meeting scheduled for March 23.

President Brown also discussed the meeting with County Councilmember Alborno.

Approval of Minutes

Public Comment

Jerry Klobukowski congratulated the Commissioners on the successful outcome on the tax duplication issue. He also discussed the broken grates at the Tractor Supply entrance, broken lights at the Dollar General and stormwater bonds.

Old Business

None

New Business

Financial Assessment

Cheri Amoss, CPA and Stephanie Walker, CPA, CPFO from Clifton Larson Allen LLP presented Poolesville's financial assessment.

Employee Handbook

Consultant Tony Tomasello presented the employee handbook. The Commissioners will review and have comments for their next meeting.

FY23 Proposed Water Rates

Manager Yost discussed the proposed water rate structure. Commissioner Radigan motioned to set a public hearing on April 4, 2022. Seconded by Commissioner Reed. Motion carried 5-0.

Summer Camp Fees

Town Manager Yost provided a summary of costs and proposed fees. Commissioner Reed motioned to approve the fees. Seconded it by Commissioner Eck. Motion carried 3-1-1 with Commissioner Radigan against and Commissioner Cook abstaining.

FY23 Proposed budget and Tax Rate

President Brown introduced the budget and tax rate. Commissioner Radigan motioned to set a public hearing on April 4, 2022. Seconded by Commissioner Reed. Motion carried 5-0.

Town Manager Report

Manager Yost reported that Town Attorney Gullo and Town Engineer Strong were collaborating on the legal requirements necessary to dispose of the old Methodist Church Property. He identified the requirements used when preparing the sale of the Old Town Hall as follows:

- Inspection Report - Done
- Survey - underway
- Phase 1 environmental assessment - underway

Need to do - can be done in parallel

- Develop site plan/Planning Commission approval/record easements
- Title search
- Appraisal
- Covenants
- Closed Bid Packet - Commissioner Approval

He also reported that the Parks Department personnel were working on mulching and spring clean-up efforts, the Water Department would be flushing hydrants beginning April 4th, A full schedule is posted on the Town's website and that he and Attorney Gullo were drafting a code text amendment to create the Assistant Manager position and job description.

Adjournment

Commissioner Radigan motioned to adjourn. Seconded by Commissioner Reed. Motion carries 5-0

A full video of the meeting can be viewed at YouTube. Com, search Poolesville, Commission