

**MINUTES
PLANNING COMMISSION OF POOLESVILLE
March 15, 2023**

CALL TO ORDER:

Chair Bupp called the meeting to Order at 7:01 PM. All Commissioners were in attendance. Town Manager Yost (Virtually), Town Engineer Strong, and Assistant Town Manager Anderegg also attended.

CITIZEN'S COMMENTS:

There were no public comments.

ANNOUNCEMENTS:

Assistant Town Manager Anderegg announced that the Town Commissioners had received nine applications for the Planning Commission vacancy and that Town Commissioners would be interviewing the candidates. The other commissioners thanked Commissioner Schramm for his service to the planning commission.

APPROVAL OF MINUTES:

Commissioner Radigan moved to approve the February 15, 2023, meeting minutes. Commissioner Huber seconded the motion. The motion carried 4-0. Commissioner Schramm abstained.

NEW BUSINESS:

1. SUSTAINABLE POOLESVILLE COMPREHENSIVE PLAN RECOMMENDATIONS

Dan Emery from Sustainable Poolesville presented a proposal on including language in the comprehensive plan about cooperation between Sustainable Poolesville and the Planning Commission. The Commissioners discussed the proposal, and no action was taken.

2. HARTZ PROPERTY PRELIMINARY PLAN EXTENSION REQUEST

Gary Hartz provided an overview of his request for an extension on the Harz property Preliminary plan. After a brief discussion, Commissioner Radigan moved to grant an 18-month extension; Commissioner Lechlitter seconded the motion. The motion carried 5-0.

3. BRICKEN PROPERTY PRELIMINARY PLAN

Frank Jamison and Josh Maisel presented the preliminary plan for the Bricken property. The commissioners asked questions regarding traffic, sidewalks, and the lack of a tot lot. Commissioner Radigan moved to table this item till a future meeting. Commissioner Lechlitter seconded the motion. The Motion carried 3-2 (Commissioner Radigan, Lechlitter, and Schramm in favor and Chair Bupp and Commissioner Huber opposed).

OLD BUSINESS:

1. COMPREHENSIVE PLAN Wallace Montgomery

Michael S. Bayer from Wallace Montgomery updated the Commissioners on the Comprehensive Plan. Michael Bayer provided an overview of the draft housing chapter, especially the latest changes from the state. The Commissioners give their feedback which will be incorporated into the next draft.

2. WATER AND WASTEWATER ALLOCATION PLAN

Assistant Town Manager Anderegg provides a brief follow-up on unallocated water and wastewater resources and current conditions, the impacts of things like the PFAS issue, and what the planning commission might consider in drafting a new Water and Wastewater Allocation Plan. No action was taken.

3. COMMISSION OPERATIONS

Chair Bupp brought up the timing of Agenda items and that the commission gets material in a timely fashion. Assistant Town Manager Anderegg agreed and said he would work with town contractors to ensure the Planning Commission receives materials with a chance to review them in advance.

ADJOURNMENT:

Commissioner Schramm made a motion to adjourn. Commissioner Radigan seconded the motion. Motion carried 5-0. The meeting adjourned at 9:20