

**MINUTES  
COMMISSIONERS OF POOLESVILLE  
March 1, 2021**

**\*\*\* This meeting was conducted virtually through ZOOM with live time posting to YouTube. Notice of the meeting date, time and agenda were posted in advance, physically at the Town Hall, on the Town's Website, and on social media. Prior to the start of the meeting, it was confirmed that the public could view the meeting on YouTube.**

**CALL TO ORDER:**

President Cook called the meeting to order at 7:30 p.m. All Commissioners were in attendance. Town Attorney Gullo was also in attendance.

**PLEDGE OF ALLEGIANCE:**

Commissioner Eck led the Pledge of Allegiance.

**COMMISSIONER/COMMITTEE REPORTS**

President Cook announced that the Commissioners had received the resignation of Town Manager Seth Rivard, effective today. She wished him well in all his future endeavors.

President Cook gave an update on the Whites Ferry matter and indicated that the Economic Development Committee will meet for the first time on February 8.

Commissioner Radigan reported that the Planning Commission meeting for March was cancelled.

Commissioner Reed gave an update on the Sustainable Poolesville Meeting.

Commissioner Brown gave an update on the White's Ferry matter and stated that more action is needed by the Fair Access Committee and the residents. The Fair Access Committee is still focusing on the PHS project and the wellness component.

Commissioner Eck reported that the February Parks Board meeting is going to be cancelled.

**CONSENT AGENDA**

The minutes to the February 18, 2021 meeting and the February 18, 19, and 26 closed session were approved by motion of Commissioner Reed, seconded by Commissioner Eck and passed 5-0.

**PUBLIC COMMENT**

Joy Zucker-Tiemann and Wayne Ringley offered public comment and indicated they would send these comments via email.

**OLD BUSINESS**

1. Covid

The Commissioners outlined the new Covid Protocol and Response Plan which was drafted largely by Commissioner Eck with the assistance of the other Commission members. This plan has been submitted to the Department Heads for review and update to ensure its functionality. The plan will go into immediate effect upon receiving their comments.

**NEW BUSINESS**

1. Acting Town Manager

Commissioner Radigan made a motion to appoint Barbara Evans, the Town Clerk, as the Acting Town Manager. Motion was seconded by Commissioner Reed. Motion carried 5-0.

## 2. Rental of Ball Fields/Soccer Fields

The process for renting the town fields will begin immediately with a deadline of March 8 for submitting application requests. The Town will then create a schedule and contact the applicants. The use of the field will start at the end of March consistent with Montgomery County and CDC guidelines. Motion made by Commissioner Radigan, seconded by Commissioner Reed to approve this plan. Motion carried 5-0.

President Cook announced that the Sumer Camp program is still on hold.

## 3. Human Resources Department.

The Commissioners discussed the need to establish a better Human Resource component to the Town. Discussions regarding the best method of doing so was held. No decision was made.

Commissioner Radigan made a motion to adjourn the meeting into Closed Session to discuss Personnel Matters pursuant to the provisions of the Open Meetings Act. The motion was seconded by Commissioner Eck and carried 5-0.

A full video of the meeting can be viewed at [Youtube.com](https://www.youtube.com), Search Poolesville, Town Commission