



- [ ] 11. To prepare, administer or grade a scholastic, licensing, or qualifying examination;
- [ ] 12. To conduct or discuss and investigative proceeding on actual or possible criminal conduct;
- [ ] 13. To comply with a specific constitutional, statutory or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
- [ ] 14. Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

D. TOPICS DISCUSSED: (This may be referenced to the citation of authority listed above if further explanation would thwart the purpose of closing the meeting)

Discussion of evaluation materials; 360 review materials; options if Town Manager separates from service

E. PERSONS PRESENT AT CLOSED SESSION: (If listing an individual as present would thwart the purpose of closing the meeting, do not list the name but note that an individual was not listed for this reason).

*All outlined above, Town Attorney Gullo*

F. ACTIONS TAKEN AT CLOSED SESSION:

**Motion by Commissioner Eck , seconded by President Cook to separate the Town Manager from service upon receiving his resignation. Motion carried 5-0.**

**Motion by Commissioner Radiga n, seconded by Commissioner Eck to offer a severance of three months' salary and benefits, with no accrual of leave, and a payment for accrued annual leave. Motion carried 5-0.**

**Motion to adjourn by Commissioner Reed, seconded by Commissioner Radigan. Motion passed 5-0.**