

**APPROVED 3/1/2021**  
**TOWN OF POOLESVILLE**  
**RECORD OF CLOSED MEETING**

A. DATE: February 19, 2021 TIME: 6:00 pm via zoom mtg

B. MOTION TO HOLD A CLOSED MEETING MADE BY:

Commissioner Radigan 2<sup>ND</sup> BY Commissioner Reed

VOTE OF ELECTED BODY:

ELECTED MEMBER	AYE	NAY	ABSTAIN	ABSENT
Brown	X			
Cook	X			
Eck	X			
Radigan	X			
Reed	X			

C. CITATION OF AUTHORITY/PURPOSE: In accordance to The Maryland Open Meetings Act, Title 3. General Provisions Article, Section §3-305 THIS MEETING WAS CLOSED IN ORDER:

- [ x ] 1. To Discuss:
  - (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
  - (ii) Any other personnel matter that affects one or more specific individuals;
- [ ] 2. To protect the privacy or reputation of individuals with respect to a matter that is not related to public business;
- [ ] 3. To consider the acquisition of real property for a public purpose and matters directly related thereto;
- [ ] 4. To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- [ ] 5. To consider the investment of public funds;
- [ ] 6. To consider the marketing of public securities;
- [ ] 7. To consult with counsel to obtain legal advice;
- [ ] 8. To consult with staff, consultants or other individuals about pending or potential litigation;
- [ ] 9. To conduct collect bargaining negotiations or consider matters that related to the negotiations;
- [ ] 10. To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:
  - (i) the deployment of fire and police services and staff
  - (ii) the development and implementation of emergency plans

- [ ] 11. To prepare, administer or grade a scholastic, licensing, or qualifying examination;
- [ ] 12. To conduct or discuss and investigative proceeding on actual or possible criminal conduct;
- [ ] 13. To comply with a specific constitutional, statutory or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
- [ ] 14. Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

D. TOPICS DISCUSSED: (This may be referenced to the citation of authority listed above if further explanation would thwart the purpose of closing the meeting)

Discussion of evaluation form to be used in Town Manager Annual Review
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E. PERSONS PRESENT AT CLOSED SESSION: (If listing an individual as present would thwart the purpose of closing the meeting, do not list the name but note that an individual was not listed for this reason).

<i>All outlined above, Town Attorney Gullo</i>
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F. ACTIONS TAKEN AT CLOSED SESSION:

<b>By consensus of the members the Annual Evaluation Form was approved.</b>
<b>No other actions were taken.</b>
<b>Motion to adjourn by Commissioner Radigan, seconded by Commissioner Eck. Motion passed 5-0.</b>