

**APPROVED 2/3/20**

**COMMISSIONERS OF POOLESVILLE  
MINUTES OF JANUARY 21, 2020**

**CALL TO ORDER:** Commissioner Klobukowski called the meeting to order at 7:30 PM. Present were Commissioner Dickerson, Brown, Radigan, Cook, Town Attorney Gullo, Town Engineer Strong, Town Manager Rivard and Town Clerk Evans.

**PLEDGE OF ALLEGIANCE:** Commissioner Dickerson led the Pledge of Allegiance

**ANNOUCEMENTS:**

Commissioner Dickerson reported that herself and Commissioner Brown went to a Meet & Greet with Andrew Friedson.

Commissioner Radigan commented on the article in the Monocacy Monocle. He suggested that a letter be written to the editor about how displeased and false the article was. Commissioner Cook suggested that a group letter be written to Mr. Davis. Commissioner Brown stated letter of facts were not correct. Commissioner Radigan stated that he had a letter that he would send on the next day.

Commissioner Cook reported that a video of local children was presented to the Board of Education for the CIP. She suggested that they plan a spring tour of the Town with the Board of Education. She also reminded everyone about the Staff and Volunteer Appreciation at Bassett's on January 24<sup>th</sup>.

Commissioner Brown welcomed Seth Rivard, the new Town Manager.

Commissioner Klobukowski reported that he attended the County Executive State of the County address and testified before the Montgomery County Board of Education on the proposed FY21 Operating Budget. George Coakley, William McDonald and himself attended the opening of Hagerstown's Census Office. He also attended the Montgomery County MML Chapter Annual Meet/Confer with the Montgomery County Police Chief Marcus Jones. He also attended the Dr. Martin Luther King remembrance at Strathmore Hall. He received an email from Emil Wolanin, Deputy Director of Montgomery County Department of Transportation. Montgomery County is introducing a resolution for the Declaration of No Further Need in order the transfer the roads to the Town. There will be a Joint Council Government Operations and the Transportation and Environment committee worksession on February 6 at 9:30 PM and a Public Hearing on February 11<sup>th</sup> at 1:30 PM.

**APPROVAL OF MINUTES:**

Commissioner Radigan motioned to approve the minutes of January 6, 2020. Commissioner Dickerson seconded. Commissioner Klobukowski amended the minutes. Commissioner Radigan motion to approve the minutes as amended. Commissioner Brown seconded. Vote 5-0

Commissioner Dickerson motioned to approve the Closed Session minutes of January 8, 2020.  
Commissioner Radigan seconded. Vote 5-0

**NEW BUSINESS:**

Town Engineer Strong presented the Wastewater Capacity Report that is required to report to Maryland Department of the Environment. (Report is attached). He reported that the report is done on a three-year running average. The permit allows 750,000 GPD and that there is 70,000 GPD available.  
Commissioner Dickerson motioned to accept the Wastewater Capacity Report. Commissioner Cook seconded. Vote 5-0

**OLD BUSINESS:**

Commissioner Radigan reported that the dues to become a member of the Canal Towns Partnership is \$500.00 not \$200.00 as approved at a previous meeting. He made a motion to allocate not more than \$500.00 out of account 515 – Dues. Commissioner Cook seconded the motion. Vote 5-0

Commissioner Dickerson reported concerns about the Closed Session on January 8, 2020 and limiting the hours of any Commissioner to two hours at Town Hall and this is be violated. She stated asked the Town Attorney Gullo how this policy can be enforced. He said that the body needs to work together to enforce the new policy. Commissioner Radigan said that they must find another way to make this work and that this discussion would be further discussed.

Commissioner Radigan raised his concern about 24-hour businesses in Town and asked the Town Attorney Gullo what the Town can do about the impact of such businesses. Town Attorney Gullo stated that this issue has to do with the nearby land use. The residential areas would be one thing but if it is in an area of commercial use and existing businesses it would be another. Commissioner Klobukowski stated that this should be a Planning Commission discussion – changes in the Zoning Code. Town Manager Rivard said he would do research on this issue and report back with information.

Commissioner Radigan stated that the Town has a wealth of cultural and historical offerings and locations. He wondered if more could be done to boost the economic growth by encouraging more people to visit the Town. Town Manager Rivard said that he was thinking about creating a one-day visit guide that would attract people to spend a day in Poolesville.

**TOWN MANAGER REPORT:**

Town Manager Rivard reported that the old voting machines are no longer available and electronic machine would be used at the election. He will be attending the Montgomery County road transfer meeting. He is starting on the FY21 Budget and meeting with all department supervisors. The Map Amendment Public Hearing is scheduled for February 3<sup>rd</sup>.

**COMMITTEE REPORTS:**

Planning Commission: Commissioner Radigan reported that the Map Amendments were recommended by the Planning Commission. They will be starting to work on the water/sewer allocations and the Master Plan.

Parks Board: Commissioner Cook reported that the next meeting is scheduled for February 5<sup>th</sup>. The RFP for the crosswalks will be out tomorrow. The pickleball court will be started in February/March.

Events: Commissioner Dickerson reported that they will start planning Springfest on February 26<sup>th</sup>. Springfest is scheduled for May 16<sup>th</sup>.

School Liaison: Commissioner Klobukowski reported that comments received on the PHS's new outdoor LED lighting is much brighter than the previous lights. He called Mark Carothers, PHS Principal and told him about the impact on the surrounding homes. He also spoke with Doug Robbins, PES Principal and Jon Green, JPMS Principal requesting that they review any future proposed outdoor lighting changes at their schools to make sure they do not impact the surrounding homes.

Fair Access: Commissioner Brown reported that he would like to see the meetings return to early mornings and one evening meeting.

Commissioner Radigan made a motion to adjourn the meeting. Commissioner Dickerson seconded. Vote 5-0