

APPROVED 4/6/2022  
January Meeting Notes

POOLESVILLE PARKS BOARD  
JANUARY 5, 2022  
19721 BEALL STREET  
7:00 PM

*To join the meeting, go to Youtube.com. Search "Poolesville"  
Click the "Filter" Icon and Click "Today"  
The Town Commission Meeting will be visible  
A link is also on the Town Webpage  
The meeting starts at 7 PM. You will only be able to see the meeting once it starts*

**CALL TO ORDER:**

7:03 pm

Attendance: Tony Tomasello, Gayle Partain, Jeff McIntyre, Patrick Trainor, Tim Pike, Preston King, Jeff Eck, Terry Pierce

Did not meet in December 2021 so no meeting notes

**ANNOUNCEMENTS:**

NEXT MEETING FEBRUARY 9, 2022

**CITIZEN'S COMMENTS:**

*Since all meetings are now virtual meetings, to be able to speak at public comment, you will need to contact Town Hall by noon on the day of the meeting to obtain access for the meeting. You will have to have access to Zoom Conferencing to join the meeting.*

**APPROVAL OF MINUTES:**

1. APPROVAL OF MINUTES SEPTEMBER 8, 2021
2. APPROVAL OF MINUTES NOVEMBER 3, 2021

**OLD BUSINESS:**

No old business

**NEW BUSINESS:**

**1. LIST OF GOALS FOR 2022**

- a. Start demo and rebuild of bathrooms at Halmos park.
  - b. Next upgrade in parks should be Stevens. It is the most used park in Poolesville and we should start setting money aside for upgrades to food prep and storage spaces.
  - c. End of summer Westerly Grove Tot Lot will be taken care of
  - d. Where are we with the sidewalks and light project? Is money in the budget?
- i. Both fell off of the radar, mostly due to switching of personnel. Sidewalks and lights are things we need to do. Lights to LED are fantastic, maintenance goes away. We have a contract with the power company and they change them over. We are trying to get some grants, so we can move forward.
- ii. The last two years, people like to walk in this town, the older neighborhoods, some slip through. Bodmer to Hoskinson needs to get done. We prioritize sidewalks near schools and safety spots.
- iii. Let's get sidewalk study dusted off. In the February meeting let's get it ready for the new Town Manager when they come.

**PUBLIC TESTIMONY IS LIMITED TO THREE MINUTES  
THIS IS A TENTATIVE AGENDA SUBJECT TO CHANGE**

- e. Side walks, lights then Stephens Park.
- f. Are we going to name Westerly Grove Park? Skip Ethridge came in to discuss future names. We never made a suggestion to the commissioners.
- g. Crosswalks need to prioritize and make recommendations- Elgin and Fisher, by Wootton and 107 near elementary school, by West Willard from stoney Spring to Spurrier, Stoney Spring to Pool
- h. Bike share - Is it possible - to get a bike share here - private companies come in and maintain a bike share- they would want volume. Doug did a report and we were not viable for that operation.

## **2. LIST OF BIKE RACKS**

- a. Tasked with finding out where we wanted bike racks and what was aesthetically pleasing.
- i. They've been installed, 5 total- Brightwell bus stop at Barenger park, 2 there, 1 Wootton Tot Lot, Brooks Tot Lot, and Lori Gore Park - none of the three had bike racks. Stevens, Whalen, Halmos didn't have bike racks. The Town of Poolesville logo is beautiful on the racks.
- ii. Need to order more for the new park that's coming on. What was the cost \$400 or \$500 per bike rack?
- iii. Jeff will resend the email regarding the bike racks from Feb. 2020 to update

## **SUPERINTENDENT OF PARKS & STREETS REPORT:**

- A. Christmas Lights went well this year, will leave them up a little longer due to snow and looking cool
- B. First snow event, a little light in staff due to some Covid issues. We plow when there is less than 1 inch on the road. Waiting on 2 trucks to join the town fleet for over a year
- C. We got our tree replacements
- D. Did some pruning
- E. Winter time is when we get our bigger projects moving.
- F. Tree town USA trying to get that certification
- G. Sidewalks anything over ½ inch difference will grind the sidewalk down.
- H. If you see an issue, send it to Town Hall and they will get that to Preston to take care of.

## **TOWN COMMISSIONER LIAISON REPORT:**

- 1. Dec 2020 Commissioner meeting, Tony leaving us, staying until March, and is on PT hours until the end of March.
- 2. Comprehensive plan, Commissioners working on that and have residence survey come out in Jan
- 3. Jim Brown from Fair Access- Fair access committee is pushing for a new gym, a community center.
- 4. Opening Whites Ferry - Letter to VA and MD officials went out. Jeff went to a meeting with Loudon county officials, organizing a candidate forum for the MOCO position. Try and extract as many promises from candidate as we can get.
  - a. Bassetts closed- absence of Ferry impacted the business.
- 5. 3 big projects approved -
  - a. Waste water management- needs continued attention
  - b. Soliciting for a new Town Manager
- i. Tony mentioned that there wasn't enough emphasis on the Water Well System, and WasteWater Treatment Plant, and recommends that in the new job description. Good deal of the job is keeping people up to date in social media and the website has to be superwoman or superman. Preston asked if maybe 2 Town Managers- one that handles people and a second that handles infrastructure. Yes, there is a budget for an Assistant Town Manager. It is approved in the budget.
- ii. Citizen committee- got 29 applications, HR folks who are residents, to help sort the applications. Commissioners did additional sorting. Steps in search, updated job description, citizen committee back on board, Mr. Roat suggested we include several military job posting areas. Brought on PT HR company to play a role in the selection and reviewing of the applications. Commissioners will do the interview.
- 6. Omicron MOCO cases increased. State of Emergency from Gov. Hogan. JEFF on duty Monday, assigned to Frederick County, we help them from time to time. 2 calls, 1 transport and in 29 years never seen a hospital so overcrowded ever, beds with patients on them jamming the hallways, not a good scene. It is absolutely real.
- 7. Town hall shut down until the end of Jan for now. Water Treatment plant closed to visitors.
- 8. Tax duplication- TOP and MOCO bill us for the same thing, MOCO is supposed to give us the money back, haven't done since 2008- MML organization will try to codify the situation.
- 9. Trash survey- avg 4, 65% put trash out every collection day, estimate of the per residence monthly cost of trash service in poolesville \$20 is the correct answer. The contract finishes soon. Idea to collect the desires of the residents and put that into the bid.

10. Winners of Holiday Lighting: Gillis, Obermans, Gabbard, Harney, Green, Munster,
  - a. Ketler and Shultz were the judges.
11. What triggers the closing of Town Hall? Small unit, only 18 people can't absorb an exposure. Town Hall they are right on top of each other. Difficult with just one person. Every other institution is able to stay open, but our town hall.

**ADJOURNMENT**

8:04 motion to adjourn.