

AGENDA

THE POOLESVILLE PLANNING COMMISSION

July 13, 2022

19721 BEALL STREET

7:00 PM

To join the meeting, go to Youtube.com. Search "Pooleville"

Click the "Filter" Icon and Click "Today"

The Town Planning Commission Meeting will be visible

A link is also on the Town Webpage

The meeting starts at 7 PM. You will only be able to see the meeting once it starts

1. **Call To Order**
2. **Citizen's Comments On Agenda Items**
3. **Announcements**
4. **Approval Of Minutes**
 - 4.I. Minutes Of June 15, 2022
5. **New Business**
 - 5.I. Chicken Ordinance Request
6. **Old Business**
 - 6.I. Comprehensive Plan
 - 6.II. Food Truck Ordinance

Documents:

[FOOD TRUCKS.PDF](#)

7. **Adjournment**
8. **Citizen's Comments On Agenda Items:**

To be able to speak During public comment, whether in person or virtual, you will need to contact Town Hall by noon on the day of the meeting to obtain access for the meeting. You will have to have access to Zoom Conferencing to join the meeting, if virtual.

**Public Testimony is Limited to Three Minutes
This is a tentative agenda subject to change.**

Food Trucks

Definition: A vehicle, trailer, or cart from which food or drink for human consumption is sold or dispensed. Such vehicle may be self-propelled, towed or pushed by another vehicle.

Food truck operators must obtain the necessary permits and licenses prior to vending. The following steps are required to ensure that the business has complied with all applicable regulations.

Temporary Use Permit – A Temporary Use permit is required to operate within the corporate boundaries of Poolesville. Operators must indicate dates and hours of operation and contain a site plan showing the proposed location of the food truck, parking and adjacent structures/uses.

Site Location – Food trucks are permitted as an accessory use:

1. On private property, In the Commercial Zone and must be compatible with the principal uses taking place on the site and to the surrounding zones and uses.
2. In conjunction with Special Events or park facilities

External Effects – A food truck cannot disturb the area via noise or other disturbance. Trash cannot accumulate in the area.

Administrative Fee – The Commissioners of Poolesville shall set an appropriate fee, which will be part of the Town's fee schedule and may change from time to time.

Other Approvals – All other required permits must be obtained, such as permits from the Montgomery County Health Department

Standards - Food trucks may be operated from an approved location, subject to the following procedures:

- (a) Each year, the owner or operator of any food truck doing business in Town must file a food truck temporary use permit application with the Town.
 - (b) The permit application must be accompanied by the written consent of the private property owner or authorized agent authorizing the food truck to be located on the site.
 - (c) Town permit/approval is contingent on approval from all Montgomery County Health Department and Consumer Services permits/licenses.
 - (d) Food trucks can operate ~~for up to six hours a day on a site, and their hours of operation can occur no earlier than~~ 6 a.m. and no later than 9 p.m.
 - (e) Permitted Trucks can be parked at a location no more than four days a week.
 - (f) A maximum of two food trucks are permitted at any one location at the same time, provided that additional food trucks may be permitted in conjunction with special events.
- (a) Food trucks may not be located in any fire lane, travel lane, entrance/exit, or any required parking space.
 - (b) Food trucks must be located on a level, paved, or gravel surface with safe pedestrian access.
 - (c) The vicinity around the food truck must be kept clean and free of debris.
 - (d) Trash receptacles must be provided.
 - (e) Upon the finding that the application complies with the standards set forth, the Town Manager will approve the permit application, setting forth conditions that protect the public health, safety and welfare and adequately protect adjoining properties from any adverse impacts of the

food truck, which may include, but are not limited to, hours of operation, location, parking, vehicular access, and safety requirements.

Any food truck zoning permit is revocable by the Town Manager because of the failure of the property owner or the food truck operator to comply with any of the provisions of this section.

Food trucks operating as part of Town Sponsored Events are exempt from these provisions.

DRAFT