

**AGENDA  
COMMISSIONERS OF POOLESVILLE  
April 18, 2022  
19721 BEALL STREET  
7:00 PM**

*To join the meeting, go to Youtube.com. Search "Pooleville"  
Click the "Filter" Icon and Click "Today"  
The Town Commission Meeting will be visible  
A link is also on the Town Webpage*

*The meeting starts at 7 PM. You will only be able to see the meeting once it starts*

1. **Call To Order**

2. **Pledge Of Allegiance**

3. **Announcements**

4. **Commissioners/Committee Reports**

Kerri Cook - Events  
Martin Radigan - Planning Commission  
Ed Reed - Fair Access and Sustainable Pooleville  
Jim Brown - Fair Access  
Jeff Eck - Parks, Recreation and Streets

5. **Approval Of Minutes**

5.I. Minutes Of April 4, 2022

6. **Public Comment**

*To be able to speak during public comment, either in person or virtual, you will need to contact Town Hall by noon on the day of the meeting. You will have to have access to Zoom Conferencing to join the meeting virtually.*

7. **Old Business**

7.I. Resolution 001-22 – Water & Sewer Rates

Documents:

[RESOLUTION NO 001-22 - WATER-SEWER RATES.PDF](#)

7.II. Farmers Market

8. **New Business**

8.I. Internal/External Controls Review

8.II. Inflow & Infiltration Contract Addendum

Documents:

[LATERAL ADDENDUM.PDF](#)

9. **Town Manager's Report**

10. **Adjournment**

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**Public Testimony is Limited to Three Minutes**  
**This is a tentative agenda subject to change.**

Resolution No: 001-22  
Introduced: March 21, 2022  
Public Hearing: April 4, 2022  
Adopted:  
Effective:

COMMISSIONERS OF POOLESVILLE, MARYLAND

SUBJECT: WATER AND SEWER RATES

WHEREAS, Poolesville Code § 16.51 provides that the Commissioners of Poolesville may enact water and sewer rates, water-only rates and sewer-only rates from time to time by Resolution following notice thereof in a newspaper of general circulation in the Town of Poolesville, and by holding a public hearing thereon prior to enactment,

WHEREAS, the required notice was given in the Frederick News Post March 24, 2022 and the public hearing was held on April 4, 2022, and

WHEREAS, the Commissioners of Poolesville have determined that the current Quarterly Graduated Rate Schedule shall be revised as shown on the attached Quarterly Incremental Rate Schedule,

NOW THEREFORE, BE IT RESOLVED the Commissioners of Poolesville that the attached Town of Poolesville Water/Sewer Rates, Quarterly Incremental Rate Schedule is adopted, and

BE IT FURTHER RESOLVED by the Commissioners of Poolesville that this Resolution shall take effect on July 1, 2022.

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James E. Brown, President  
Commissioners of Poolesville

A TRUE COPY ATTEST:

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Barbara L. Evans, Town Clerk

**TOWN OF POOLESVILLE  
WATER/SEWER RATES  
EFFECTIVE AUGUST 1, 2022  
QUARTERLY INCREMENTAL RATE SCHEDULE  
RESIDENTIAL AND COMMERCIAL**

**FY22 CHARGE PER 1,000 GALLONS**

<b>0-7,000</b>	<b>\$ 12.53</b>
<b>7,001 – 15,000</b>	<b>\$ 14.12</b>
<b>15,001 – 25,000</b>	<b>\$ 17.26</b>
<b>25,001 - AND UP</b>	<b>\$ 21.94</b>

**WATER ONLY – HYDRANT USE     \$9.00 per thousand gallons**

**Residents may check out a submeter (2 days) from Townhall with a refundable \$100 deposit. Once returned, the resident will be charged \$9.00/1,000 for water used.**

## Memorandum

April 14, 2022

To: Commissioners of Poolesville

From: Wade Yost, Town Manager

RE: I & I Contract Addendum

I am requesting an additional \$137,318 be added to the current I & I rehabilitation contract.

During the video work on the lateral lines, we identified 11 laterals that were installed with a 90 degree tap and perpendicular to the main line, which is not in accordance with standard practices. In this configuration the line cannot be lined. Further, bricks and motor were used to support the connection, which is a major source of infiltration. It is also difficult to maintenance and issues have occurred in the past requiring emergency repairs.

Clark/Azar's recommendation is to excavate approximately 7' to 10' deep in the roadway over the main line, intercept the lateral at the 90-degree bend, and replace it with two 45-degree unit bends to resolve the alignment issue.

Based upon the submitted lump sum fee and the existing budget, the addendum for this additional work is \$137,318.00. The American Rescue Funds account will fund the expenditures.