

**AGENDA
COMMISSIONERS OF POOLESVILLE
April 18, 2022
19721 BEALL STREET
7:00 PM**

*To join the meeting, go to Youtube.com. Search "Pooleville"
Click the "Filter" Icon and Click "Today"
The Town Commission Meeting will be visible
A link is also on the Town Webpage*

The meeting starts at 7 PM. You will only be able to see the meeting once it starts

1. **Call To Order**

2. **Pledge Of Allegiance**

3. **Announcements**

4. **Commissioners/Committee Reports**

Kerri Cook - Events
Martin Radigan - Planning Commission
Ed Reed - Fair Access and Sustainable Pooleville
Jim Brown - Fair Access
Jeff Eck - Parks, Recreation and Streets

5. **Approval Of Minutes**

5.I. Minutes Of April 4, 2022

6. **Public Comment**

To be able to speak during public comment, either in person or virtual, you will need to contact Town Hall by noon on the day of the meeting. You will have to have access to Zoom Conferencing to join the meeting virtually.

7. **Old Business**

7.I. Resolution 001-22 – Water & Sewer Rates

Documents:

[RESOLUTION NO 001-22 - WATER-SEWER RATES.PDF](#)

7.II. Ordinance NO. 219 – FY23 – Budget & Tax Rate

Documents:

[ORDINANCE NO 219 - FY23 BUDGET.PDF](#)

7.III. Farmers Market

8. **New Business**

8.I. Internal/External Controls Review

8.II. Inflow & Infiltration Contract Addendum

Documents:

[LATERAL ADDENDUM.PDF](#)

9. Town Manager's Report

10. Adjournment

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**Public Testimony is Limited to Three Minutes
This is a tentative agenda subject to change.**

Resolution No: 001-22
Introduced: March 21, 2022
Public Hearing: April 4, 2022
Adopted:
Effective:

COMMISSIONERS OF POOLESVILLE, MARYLAND

SUBJECT: WATER AND SEWER RATES

WHEREAS, Poolesville Code § 16.51 provides that the Commissioners of Poolesville may enact water and sewer rates, water-only rates and sewer-only rates from time to time by Resolution following notice thereof in a newspaper of general circulation in the Town of Poolesville, and by holding a public hearing thereon prior to enactment,

WHEREAS, the required notice was given in the Frederick News Post March 24, 2022 and the public hearing was held on April 4, 2022, and

WHEREAS, the Commissioners of Poolesville have determined that the current Quarterly Graduated Rate Schedule shall be revised as shown on the attached Quarterly Incremental Rate Schedule,

NOW THEREFORE, BE IT RESOLVED the Commissioners of Poolesville that the attached Town of Poolesville Water/Sewer Rates, Quarterly Incremental Rate Schedule is adopted, and

BE IT FURTHER RESOLVED by the Commissioners of Poolesville that this Resolution shall take effect on July 1, 2022.

James E. Brown, President
Commissioners of Poolesville

A TRUE COPY ATTEST:

Barbara L. Evans, Town Clerk

**TOWN OF POOLESVILLE
WATER/SEWER RATES
EFFECTIVE AUGUST 1, 2022
QUARTERLY INCREMENTAL RATE SCHEDULE
RESIDENTIAL AND COMMERCIAL**

FY22 CHARGE PER 1,000 GALLONS

0-7,000	\$ 12.53
7,001 – 15,000	\$ 14.12
15,001 – 25,000	\$ 17.26
25,001 - AND UP	\$ 21.94

WATER ONLY – HYDRANT USE \$9.00 per thousand gallons

Residents may check out a submeter (2 days) from Townhall with a refundable \$100 deposit. Once returned, the resident will be charged \$9.00/1,000 for water used.

Ordinance No:	219
Introduced:	March 21, 2022
Public Hearing:	April 4, 2022
Adopted:	April 18, 2022
Effective:	July 1, 2022

TOWN OF POOLEVILLE FISCAL YEAR 2023 BUDGET & TAX RATE

PURSUANT to Section 82.13 A.-F. of the Charter of the Town of Poolesville, the President and Commissioners shall adopt an annual budget and tax rate that provides a complete financial plan for the budget year and contains estimates of anticipated revenues and proposed expenditures.

WHEREAS, a budget fulfilling the requirements of the Charter has been prepared; and

WHEREAS, pursuant to the provisions of Sec. 82.13.A.(b) of the Charter of the Town of Poolesville, a public hearing on said budget has been held on April 4, 2022, after the required notice was given in the Frederick News Post on March 24, 2022, pursuant to Sec. 82.13.B. of the Charter of the Town of Poolesville; and

WHEREAS, the proposed budget includes a tax rate higher than the Constant Tax Rate. The Town of Poolesville published the notice in the Frederick News Post Sentinel on March 25, 2022, as required in the State Statute.

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND COMMISSIONERS OF THE TOWN OF POOLESVILLE:

Section One: That the Budget attached hereto and incorporated herein is hereby adopted as the budget for the Town of Poolesville for Fiscal Year July 1, 2022, through June 30, 2023.

Section Two: That the real property tax rate for the Town of Poolesville shall be \$0.1781 per \$100.00 of assessed real property value.

APPROVED THIS 18 DAY OF APRIL 2022

James E. Brown, President
Commissioners of Poolesville

Barbara L. Evans, Town Clerk

Memorandum

April 14, 2022

To: Commissioners of Poolesville

From: Wade Yost, Town Manager

RE: I & I Contract Addendum

I am requesting an additional \$137,318 be added to the current I & I rehabilitation contract.

During the video work on the lateral lines, we identified 11 laterals that were installed with a 90 degree tap and perpendicular to the main line, which is not in accordance with standard practices. In this configuration the line cannot be lined. Further, bricks and motor were used to support the connection, which is a major source of infiltration. It is also difficult to maintenance and issues have occurred in the past requiring emergency repairs.

Clark/Azar's recommendation is to excavate approximately 7' to 10' deep in the roadway over the main line, intercept the lateral at the 90-degree bend, and replace it with two 45-degree unit bends to resolve the alignment issue.

Based upon the submitted lump sum fee and the existing budget, the addendum for this additional work is \$137,318.00. The American Rescue Funds account will fund the expenditures.