

**AGENDA**  
**COMMISSIONERS OF POOLESVILLE**  
**January 5, 2026**  
**19721 BEALL STREET**  
**7:00 PM**

*To join the meeting, go to Youtube.com. Search "Pooleville"  
Click the "Filter" Icon and Click "Today"  
The Town Commission Meeting will be visible.  
A link is also on the Town Webpage*

*The meeting starts at 7 PM. You will only be able to see the meeting once it starts.*

1. **Call To Order: 6:30 PM**

2. **Adjourn To Closed Session**

Pursuant to State Government Article 3-305(b)1(i). To interview a candidate for the Board of Zoning Appeals position.

3. **Call To Order**

4. **Pledge Of Allegiance**

5. **Holiday Contest Winners**

6. **Commissioner Announcements/Committee Reports**

Jim Brown

Bryan Bupp - Planning Commission

Ed Reed - Fair Access and Sustainable Pooleville

Sarah Paksima - Fair Access

Alan Hobbs - Parks, Recreation and Streets

7. **Public Comment**

8. **Approval Of Minutes**

8.I. Minutes Of December 8, 2025

9. **New Business**

9.I. Annexation Provisions Release Request

Documents:

[REQUEST.PDF](#)  
[STAFF RELEASE MEMO.DOCX](#)

9.I.i. 2026 Electronic Displays

Documents:

[2026 ANNUAL DISPLAYS.DOCX](#)

9.I.ii. 2026 Initiatives Discussion

Documents:

[2026 INITIATIVES.DOCX](#)

10. **Old Business**

11. **Town Manager's Report**

12. **Adjournment**

**Public Testimony is Limited to Three Minutes  
This is a tentative agenda subject to change.**

Laura Jamison Wright and Riley S. Jamison  
16410 Budd Road  
Poolesville MD 20837  
December 17, 2025

Hand Delivered  
Town Of Poolesville  
19721 Beall Street  
Poolesville MD 20837

RE: Release of Certain Provisions of the Annexation Agreement Dated May 30<sup>th</sup>, 1989 by and between the Town of Poolesville and Susan S. Jamison and Robert Jamison.

Greetings,

This letter is a request for you to release of record certain provisions of the Annexation Agreement Dated May 30<sup>th</sup>, 1989 made on our farm located at 16410 Budd Road, Poolesville MD 20837 and recorded at Liber 9354, folio 273 amongst the land records of Montgomery County Maryland.

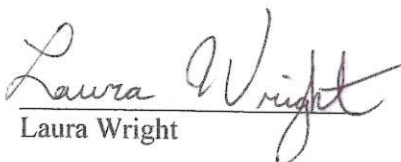
Declaration of Property For Public Use: Done. Since that Agreement was made, and in accord with that agreement, a Declaration of Property to Public Use for the benefit of the Town was made around the entire perimeter of our farm bordering on Hughes Road, Willis Lane and Budd Road, and this was recorded at Liber 35168, folio 182. That important provision has been fully satisfied.

One of the other terms of the Annexation Agreement, in Section 5, provides that upon request by the Town a ¼ acre well site shall be deeded to the Town with access thereto upon request. Since that Agreement, the Town decided to place a well on a nearby property instead of on our farm. We hereby respectfully request a release of this well provision.

Provisions 6,7 and 8 of the Annexation Agreement provide for certain conveyances and easements to facilitate storm drainage and construction of a storm water pond. Since that Agreement was made, those storm water management pond, storm water conveyance and related improvements have not been needed nor is there any reason to believe such would be needed in the future as other improvements were made with the Town which handle the storm drainage concerns. We hereby respectfully request a release of these storm drainage provisions of the Annexation Agreement,

Thank you for your consideration. In the event release is not granted on the entire farm, we would appreciate releases on that part of the farm which is located south of the existing residence and if that is also not granted, we would appreciate you permitting the Annexation Agreement to be subordinated to a lease of a part of that area of our fam to Solar Budd LLC.

Respectfully submitted.

  
Laura Wright

  
Riley S. Jamison

Memorandum

December 31, 2025

To: Commissioners of Poolesville

From: D. Wade Yost, Town Manager

RE: Annexation Provisions Release Request

Staff have reviewed and consulted with Attorney Best and offer the following:

**Road Dedications** (Sections 2-4): As noted in their letter, these were fully satisfied via the 2007 Declaration of Property for Public Use (Liber 35168, Folio 182). No action needed.

**Well Site** (Section 5): Staff recommends maintaining this as a backup option for the Town. The provision allows the Town to request up to 1/4 acre in fee simple, with the location selected for compatibility with development. Since it was never exercised (well sited elsewhere), we can retain it but consider modifying to a more flexible "floating" reservation, e.g., the right to designate a site in the future if needed, without tying to a specific location now. A full release isn't advisable given potential future water needs.

**Stormwater Provisions** (Sections 6 and 7): Release makes sense, as alternative solutions were implemented in the past, and there's no anticipated need. (Note: Their letter references "Provisions 6, 7 and 8," but the agreement appears only up to Section 7; likely a typo or pages are missing referring to the stormwater-related terms.)

**Next steps** : If the Commissioners are inclined to proceed with a partial release (stormwater full, well retained/modified) or subordination, Attorney Best can draft an amendment/release agreement.

## Memorandum

January 5 , 2026

To: Commissioners of Poolesville

From D. Wade Yost, Town Manager

RE: Annual Displays for Electronic Sign

### **Annual Consideration of Display (Flag Policy adopted July 2024)**

Each year, the Poolesville Commissioners will consider a staff generated list for the display of Commemorative Flags for the upcoming year. During an initial public meeting discussion, a list will be considered, amended or adopted. A majority of the Poolesville Commissioners must vote affirmatively to adopt.

### **Black History Month (FEBRUARY)**

Each February, National Black History Month serves as both a celebration and a powerful reminder that Black history is American history, Black culture is American culture, and Black stories are essential to the ongoing story of America – our faults, our struggles, our progress, and our aspirations. Shining a light on Black history today is as important to understanding ourselves and growing stronger as a Nation as it has ever been. That is why it is essential that we take time to celebrate the immeasurable contributions of Black Americans, honor the legacies and achievements of generations past, reckon with centuries of injustice, and confront those injustices that still fester today.

### **Women's History Month (MARCH)**

Each year, Women's History Month offers an important opportunity for us to shine a light on the extraordinary legacy of trailblazing American women and girls who have built, shaped, and improved upon our Nation.

Throughout American history, women and girls have made vital contributions, often in the face of **discrimination and undue hardship**. **Courageous women marched for and won the right to vote**, campaigned against injustice, shattered countless barriers, and expanded the possibilities of American life. **Our history is also replete with examples of the unfailing bravery and grit of women in America, particularly in times of crisis and emergency**. **Women served our Nation during World War II**, led organizing and litigation efforts during the Civil Rights movement, and represented the United States on the global stage in the fight for human rights, peace, and **security**. **Far too often, their heroic efforts and their stories have gone untold** – especially the millions of Black women, immigrant women, and others from diverse communities who have strengthened America across every generation.

### **Autism Moth (APRIL)**

World Autism Awareness Month is an opportunity for everyone to come together and raise awareness, foster acceptance, and create a society where autistic people are supported, understood, and empowered. Whether you're at home, at school, or at work, your involvement can make a real difference. It's about how you show up - whether you're supporting your autistic colleagues, students, or family members, your actions can help create an inclusive and accepting world.

### **Military Appreciation /First Responders Month (MAY) 2 different displays**

May is Military Appreciation Month. Memorial Day, observed on the last Monday in May, honors America's military men and women who lost their lives in service to their country. During National Veterans and Military Families Month in November, we recognize and thank those who served in our Armed Forces for their indispensable contributions and immeasurable sacrifices in support of our national security.

### **Pride Month (JUNE)**

Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Pride Month is currently celebrated each year in the month of June to honor the 1969 Stonewall Uprising in Manhattan. The Stonewall Uprising was a tipping point for the Gay Liberation Movement in the United States. In the United States the last Sunday in June was initially celebrated as "Gay Pride Day," but the actual day was flexible. In major cities across the nation the "day" soon grew to encompass a month-long series of events.

### **POW/MIA Recognition Day SEPT. 19**

The United States' National POW/MIA Recognition Day is observed across the nation on the third Friday of September each year. Many Americans take the time to remember those who were prisoners of war (POW) and those who are missing in action (MIA), as well as their families.

### **Hispanic Heritage Month (SEPT 15 - OCT. 15)**

During National Hispanic Heritage Month, we recognize that Hispanic heritage is American heritage. We see it in every aspect of our national life: on our television and movie screens, in the music that moves our feet, and in the foods we enjoy. We benefit from the many contributions of Hispanic scientists working in labs across the country to help us fight COVID-19 and the doctors and the nurses on the front lines caring for people's health. Our Nation is represented by Hispanic diplomats who share our values in countries all over the world and strengthened by military members and their families who serve and sacrifice for the United States. Our communities are represented by Hispanic elected officials, and our children are taught by Hispanic teachers. Our future will be shaped by Hispanic engineers who are working to develop new technology that will help us grasp our clean energy future and by the skilled union workers who are going to build it.

### **National Farmer 's Day (October 12)**

It's a day to honor hard-working farmers across the nation who tirelessly provide us with the food we eat.

### **Native American Heritage Month (NOV)**

Native American Heritage Month is celebrated to honor the remarkable Native Americans who have contributed a lot to improve the character of the nation. This month is also referred to as the American Indian and Alaska Native Heritage Month. November is the time to rejoice in diverse and rich cultures, histories, and traditions and to appreciate the great contributions of the Native Americans. This month allows us to spread awareness about tribes or to educate people about the various challenges faced by the Native Americans in the past and today. Throughout

this month, we commit to keep on supporting the remaining Native American tribes and let the world know about their sacrifices.

## 2026 Initiatives and Projects

The following outline serves to identify some of the important issues and tasks that Poolesville leadership will be addressing in 2026.

### January

- Introduce new water capacity calculation/methodologies
  - o Will lead to allocation plan
- Receive budget requests
- Develop Draft 2026 Budget & Tax Rate

### 2026 Budget Timeline

- March 7 or 14 - Annual Worksession
- March 16 - Introduction/Public Presentation
- April 6 - Public Hearing
- May 4 - Adoption

### Loans

- Well enclosures for wells 2 & 3 - close on \$700,000 forgivable loan
- Westerly Waterline Replacement - close on \$2,800,000 loan

### Flag Design

- Goal is to approve and produce an end product by Poolesville Day, September 19, 2026.

### Code Revisions

- General updates and consulting with Attorney Best
- Update Solar Zoning Uses
- Cultural Arts District
- Accessory Dwelling Units

### Elections - Nov

- 2 positions open

### Projects

- Streetscape - review minor adjustments, begin construction
- PFAS treatment consolidation - Develop project plans
- Finalizing Water Appropriation Permit renewals
- Biannual Paving - \$800,000

### Lobbying Efforts

- Whites Ferry
- Community Center
- Pool bubble
- Rural Rustic Road Improvements