

APPROVED 5/6/19

**MINUTES  
COMMISSIONERS OF POOLESVILLE  
April 15, 2019**

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**Call to Order:**

Commissioner Klobukowski called the meeting to order at 7:00 PM. Commissioners Brown, Radigan and Cook were in attendance as well as Town Attorney Jay Gullo, Town Engineer John Strong and Town Manager Wade Yost.

**ADJOURN TO CLOSED SESSION:**

Commissioner Cook motioned to adjourn to a closed session pursuant to 3-305(b)(1)(i) of the General Provisions of the Maryland Annotated Code for the purpose of personnel matters to include a position on the Sustainable Poolesville Committee. Seconded by Commissioner Radigan. Motion carried 4-0.

**Call to Order:**

Commissioner Klobukowski called the meeting to order at 7:30 PM. Commissioners Brown, Radigan and Cook were in attendance as well as Town Engineer John Strong, Town Attorney Jay Gullo and Town Manager Wade Yost.

**PLEDGE OF ALLEGIANCE:**

Commissioner Klobukowski lead the pledge.

**ANNOUNCEMENTS:**

**Commissioner Klobukowski** announced the closed session was for the appointment of Danny Embrey to the Sustainable Poolesville Committee.

**Commissioner Klobukowski** reported the following:

1. On 11 April, MC MML Chapter held its monthly meeting at Laytonsville Town Hall. Topics discussed were: 2019 Legislative Wrap-up - MML's Strategic Initiative concerning Small Cell Antenna deployment did achieve success. In that, even though no Small Cell industry – county/municipal/state agreement was reached on proposed state legislation, no state law was passed which could have required us to change our recently passed ordinance.

Our Tax Duplication efforts

Zoning Text Amendment 19-01 concerning Accessory Dwelling Units, and

Our Fair Access Initiative – They asked if we had a cost estimate for the Multi-Use Facility and I said \$150M. They said if we prepared a draft letter for them to review, they would consider sending a letter in support of our initiative.

2. On 6 April, I attended to Annual Sugarloaf Citizens Association meeting and was able to give an update on our Fair Access Initiative.

3. I invited our District 15 delegation to attend our 20 May meeting to discuss the 2019 Legislative Session, what happened/didn't happen, and what you expect to come back next year.

We would also update them on our Fair Access Committee efforts for a Multi-Use Facility, as well as pick their collective brains on how we can bring it into being. So far Senator Feldman has agreed to participate.

#### **OPEN FORUM:**

Resident Keir Soderberg inquired as to the progress on amendments to the 5g cell ordinance regarding power per channel and consideration should be given to requiring some type of ongoing monitoring to ensure that the units remain in compliance with Federal regulations.

Town Attorney Gullo provided an update.

#### **APPROVAL OF MINUTES:**

Commissioner Cook motioned to approve the minutes of April 1, 2019. Seconded by Commissioner Radigan. Motion carried 4-0.

#### **NEW BUSINESS:**

##### **Grant Request – Girl Scout Charlotte Vogel – Wildflower Garden in Campbell Park**

Charlotte Vogel, a PHS Humanities Sophomore, seeking her Gold Award provided a presentation of her project and requested a \$250.00 grant for plantings.

Commissioner Cook motioned to approve the grant request. Commissioner Radigan seconded. Motion carried 4-0.

##### **Historic Medley District**

Maureen O'Connell, Director of HMD discussed ongoing issues with needed repairs so that community events could be held at the John Poole House. She thanked the Commissioners for past support and for the funds allocated in FY 20, 21 & 22. She also discussed the difficulties that the requirement to obtain matching funds would be for resolving the issues within a timely manner and requested that the requirement be waived for FY2020.

After a lengthy discussion the Commissioners instructed Town Manager Yost to amend the proposed budget requirement language for FY20.

##### **Poolesville Day Budget Request**

Faith Ethridge and Cathy Bupp addressed the Commissioners with their annual budget request. The total cost projected for 2019 was \$46,528.00. The Poolesville Day Committee requested for the Commissioners to fund \$20,000.00 for kiddie rides, tables/chairs and 4 tents.

After a short discussion, Town Manager Yost was instructed to include the requested amount in the proposed budget.

##### **Award Contract – Road Repairs and Repaving**

Engineer Strong provided a summary of the received proposals. The Commissioners approved the Parks Board's recommendation to install speed humps on Hughes Road between Gott Street and Fletchall Road as part of the project.

Commissioner Cook motioned to approve the contract for American Asphalt in the amount of \$317,261.90 and an overall budget of \$340,000.00. Seconded by Commissioner Brown. Motion carried 4-0.

### **Award Contract – Trails Repairs and Repaving**

Engineer Strong provided a review of the received proposals. Commissioner Radigan motioned to approve the contract for Bob Nichols Paving in the amount of \$57,404.50 and an overall budget of \$66,250.00. Seconded by Commissioner Cook. Motion carried 3-0-1, with Commission Klobukowski abstaining.

### **Arbor Day Proclamation**

Commissioner Klobukowski presented the proclamation, which proclaims Friday, April 26, 2019 as Arbor Day in Poolesville.

### **OLD BUSINESS:**

Commissioner Klobukowski requested support to send a letter in support of M.C. MML Chapter's opposition to (ZTA) 19-01, Accessory Dwelling Units.

### **TOWN MANAGER'S REPORT:**

Town Manager Yost reported:

1. Streetsweeping - April 16<sup>th</sup>
2. SHA – State Engineers out marking bad sections of roadway along Fisher Avenue.
3. County Road Transfers Still no word. February 12<sup>th</sup> we were told 90 days May 12-13
4. Annual Fishing Tournament will be held on May 4<sup>th</sup> at Steven's Park 12-2.
5. M.C. Rec program Coordinators - Stopped by Townhall last week to discuss starting programs here such as tot exercising on the commons and a table at some of our Town events. They are evaluating their options now but will want to come to a Town meeting and maybe meet with the mom's club to see what type of interests exists
6. Well 11 – Engineer Strong advised that grading and entrances were completed this past week.

### **COMMITTEE REPORTS:**

PLANNING COMMISSION – Commissioner Radigan reported last meeting was cancelled.

PARKS BOARD – Commissioner Cook reported that the Board revised the Parks Rules and Regulations, had the wildflower grant presentation and speed humps.

EVENTS COMMITTEE – Cathy Bupp reported on the Springfest and Friday on the Commons meetings.

SCHOOL LIASON – Commissioner Klobukowski discussed the PTA meeting April 30.

FAIR ACCESS – Commissioner Brown discussed the meeting with Patricia O'Neal and a soon to be meeting with Recreation Director Robin Riley.

### **ADJOURNMENT**

A motion was made to adjourn by Commissioner Radigan, seconded by Commissioner Brown. Motion passed 4 -0.