

**Parks, Recreation, and Streets Board
February 6, 2019**

CALL TO ORDER

Chair Doug McKenney called the meeting to order 7:33

Roll call: Commissioner Kerri Cook, Public Works Director Preston King, Chair Doug McKenney, Jeff McIntyre, Pat Trainor, Morgan Kessler, Tim Pike, (Terry Pierce arrived 7:40)

Next meeting: March 6th, 2019

Approval of Minutes: Approved as submitted, vote 5-0-0

CITIZENS COMMENTS ON AGENDA ITEMS

-Two Boy Scouts in attendance to observe public meeting and take notes for a project

-Public Works Director King reported out on the resolution regarding the parking issue on Hempstone Court. He indicated that this has historically been an ongoing issue with the planted courts in Town, and that in this instance there was only one household making the complaint. King indicated that Town Engineer Strong performed a turn analysis on the court, with the result that larger vehicles such as busses and fire apparatus can navigate the turn even with the vehicles parked at the court. The Town Commissioner's resolution was to leave the parking configuration alone for now. He also indicated that for future proposed changes to parking, the Parks and Streets Board should first provide notifications to affected neighbors regarding the proposed actions to solicit their opinion, before taking action on a recommendation to the Commissioners.

OLD BUSINESS:

- Sidewalk Prioritization List:

Commissioner Cook delivered prepared presentation on the sidewalk priority list as previously developed by the Board. Board member Kessler showed a prepared color-coded map that indicates the sidewalk status of all streets in Poolesville. Discussion ensued, and there were minor changes suggested to the language used in Commissioner Cook's presentation. It was recommended that the Soper to Hempstone sidewalk segment be moved to Priority 1, due to its use as a safe route to school. Board member Trainor then made a motion to approve the sidewalk list and maps to include minor changes as discussed, and for Commissioner Cook to deliver the presentation to the Town Commissioners at the next scheduled Commissioner meeting. Additional discussion ensued, with the Board agreeing to amend the motion to include the previously developed spreadsheets and maps as part of what was approved, and to recommend to the Commissioners that the Town include an annual budget line item dedicated to sidewalks, funded or not, as a placeholder. The recommended annual minimum amount to be placed in the new budget line item would be on the order of \$10k. There was no further discussion, and Chairman McKenney asked for a vote. The motion passed 5-0-0.

NEW BUSINESS

- Proposed Park Rules & Regulations Amendment:

Commissioner Cook described a proposed change to the Town Code Park Rules that would allow for certain permitted activities to occur on Whalen Commons, such as a farmers market. Some discussion ensued regarding the proposed language, and it was agreed that it would be in the Town's best interest to allow for such activities, providing there was good review during the permit application process to ensure that rule is used as intended. Board member Trainor made a motion to recommend the Town Commissioners adopt the amendment as proposed. The motion was seconded. The motion passed 5-0-0.

Proposed Section 14.4 Poolesville Code Amendment:

Public Works Director King reported out on the ongoing issue of abuse of an old per-case service that the Town has traditionally provided to elderly individuals that are unable to clear their own sidewalks following a snow event. Historically, there were a small amount of instances where Town forces would clear a sidewalk for a resident unable to do so themselves, a task that is normally the responsibility of the property owner. More recently, there has been increasing calls for this service from property owners that clearly have the resources to do it themselves, as indicated by their driveways being already cleared. The impact of this service to Town forces has been significant, and has taken away resources from other key functions during a snow cleanup event. The proposed change to the Poolesville Code would remove the ambiguity in the language and make it clear that it is the property owner's responsibility to clear their own sidewalk, and it is not an automatic service that the Town provides. A motion, to recommend to the Commissioners to change the code as described, was made by Board member McIntyre, seconded by Pike, and went to vote with the motion passing, 5-0-0.

CITIZEN FORUM:

Public Works Director King described a received complaint regarding speeding on Cobb Avenue. King described this as a historically ongoing issue. He said that upon investigation he observed there were no speed limit signs installed (which were subsequently put in place), and that the Town's speed awareness radar would be installed there for a period of time.

COMMISSIONER REPORT:

Commissioner Cook reported on the following Commissioner meeting topics:

- There will be two at-large County Councilmembers at the next Commissioner meeting;
- There was a proclamation for Reva Hoewing's business (it is closing after many years);
- Approved a grant request of \$1500 for improvements to the John Poole House;
- Resolution regarding Hempstone Court parking issue;
- Approved Telegia 5G antenna installation proposal;
- County Grape Crush Facility proposal at Poolesville Golf Course;

ADJOURN: Motion made to adjourn, vote 5-0-0, 8:55 pm.