

**MINUTES**  
**COMMISSIONERS OF POOLESVILLE**  
**November 14, 2016**

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**CALL TO ORDER:**

Commissioner Brown called the meeting to order. Commissioners Stump, Halbrook, Klobukowski were in attendance, as well as Town Engineer Strong and Town Manager Yost.

**PLEDGE OF ALLEGIANCE:**

Commissioner Klobukowski led the Pledge of Allegiance.

**ANNOUNCEMENTS:**

Chairman of the Poolesville Board of Election Board Read the certified election results. 1,394 voters

- Klobukowski - 1,159 votes
- Dickerson - 1,055 votes
- Radigan - 918 votes
- Halbrook - 764 votes

Manager Yost swore in Commissioners Klobukowski and Radigan

Election of officers was postponed until all Commissioners are present

Next meeting dates - December 5 and 19

Commissioner Klobukowski sadly announced the passing of Maggie Nightingale. He praised her outstanding years of service in Poolesville. He also gave a brief update on the renaming of the Montgomery County Pool.

Commissioner Stump reported that he would be developing the poolesville.gov email addresses for all.

Commissioner Brown discussed ongoing discussions on the grape crush facility being considered at the Poolesville Golf Course site.

**OPEN FORUM :**

**APPROVAL OF MINUTES:**

Commissioner Klobukowski moved to approve the minutes of October 17, 2016. Seconded by Commissioner Stump. Motion carried 3-0-1, with Commissioner Radigan abstaining.

**NEW BUSINESS:**

**Grant Request - HMD For Poolesville Museum** - Maureen O'Connell and Tom Kettler briefed the Commissioners on a proposed project to restore several aspects of the old bank building. Issues with the lettering and parts of the facade falling off along with lighting, painting and other miscellaneous repairs were discussed. The total of the repairs totaled \$9,286.80 and the grant request was for \$3,500.00.

After a lengthy discussion focusing on additional grants, future repairs and the details of the proposed repairs, the Commissioners requested funding information from Manager Yost. Yost reported that the grants account #570 had \$5,000.00 set aside for such purposes. He also explained that since the fireworks were cancelled this past year, \$10,400 was left in that account.

After some additional discussion regarding covering additional repairs, Commissioner Klobukowski motioned to grant \$4,600 of the remaining fireworks fund to HMD for the proposed improvements. Seconded by Commissioner Stump. Motion carries 4-0.

**Manhole Rehab Contract Award** - Engineer Strong presented a detailed breakdown of the bids received. The project consist of grouting/relining over 44 manholes located in the Seneca Chase Neighborhood and along the main trunk line off of Cattail Road. Four bids were received with the recommendation for award going to Shepherd Group Inc. T/A D & S Contractors in the amount of \$ 99,500.00. Manager Yost reported that \$245,000.00 remained in the #3169 Inflow and Infiltration account.

After a short Discussion, Commissioner Stump motioned to award the contract to Shepherd Group Inc. T/A D & S Contractors in the amount of 99,500 and also provide for a \$10,000 Contingency. Seconded by Commissioner Radigan. Motion carried 4-0.

### **OLD BUSINESS**

#### **MANAGER'S REPORT:**

Manager Yost reported on Fisher Avenue Route 107 take-over, synthetic ice rink update, cell tower lease buyout RFP Nov. 30th and TBD luncheon with State representatives.

#### **COMMITTEE REPORTS:**

##### **PLANNING COMMISSION**

Commissioner Stump reported that the Planning Commission was set to meet in 2 days

##### **PARKS BOARD**

Manager Yost reported that the Parks Board had discussed the synthetic ice rink and were work, streetlight report and discussed the Willshire plan.

**Events-** Manager Yost announced that the Holiday Lighting Ceremony was set for December 2.

**School Liaison** - Commissioner Klobukowski announced that he had testified on November 10th and that the High School math team had won awards in the MIT Guts round competition.

#### **ADJOURNMENT**

Commissioner Stump made a motion to adjourn. Seconded by Commissioner Klobukowski. Motion passed 4-0.