

MINUTES
COMMISSIONERS OF POOLESVILLE
August 15, 2016

CALL TO ORDER:

President Brown called the meeting to order at 7:30 p.m. All commissioners were in attendance except for Commissioner Dickerson, as well as Town Manager Yost, Town Engineer Strong and Town Attorney Gullo.

PLEDGE OF ALLEGIANCE:

Commissioner Klobukowski led the Pledge of Allegiance.

ANNOUNCEMENTS:

It was decided that the September 5, 2016 meeting will be postponed to September 6, 2016, however it may be cancelled altogether if there is no business. The decision to cancel will be made by August 29, 2016.

Commissioner Klobukowski discussed the renaming of the swim facility. He had discussion with the responsible party and was informed that it would be a one to three month process. He further indicated that he received a email from the principal of Poolesville High School is listed as number 36 on the Newsweek Top 500 High Schools in the County – the only one in Maryland.

Commissioner Halbrook announced the Drug Free Coalition has been renamed to the Up-County Prevention Network. They are developing a survey for parents of middle and high school students that will be targeted for Poolesville Day. They are also developing a mission statement, logo and related items.

OPEN FORUM:

No Comments.

APPROVAL OF MINUTES:

Commissioner Klobukowski moved to approve the minutes of July 18, 2016. Seconded by Commissioner Halbrook. Motion carried 4-0.

NEW BUSINESS:

2016 Fireworks Cancellation

Firefighter Eck was present to discuss the 2016 Fireworks which were cancelled. An email and report was provided as part of the agenda package. The reason for the cancellation was due to predicted bad weather causing safety concerns. There was a cancellation fee as part of the fireworks contract, which was reduced due to the good relationship with the fireworks provider. There were also some expenses incurred prior to the cancellation. It was also decided that the sponsorship money would be offered to be returned to the Sponsor. Various ideas were submitted and considered by UMCVFD regarding the fireworks program. The question posed to the Commissioners was would the Town be willing to share in the 2016 expenses.

Commissioner Stump made a motion to donate \$850.00 (half of the expenses incurred). Commissioner Halbrook seconded the motion. (It should be noted that the promised donation of \$11,250.00 had not been transferred). Motion carried 4-0.

Highfill Water/Sewer Allocation Request

The Town Manager gave briefing on the pending request for 3 addition water/sewer allocations for the subdivision of his property. The subdivision was reviewed and approved by the Planning Commission. A detailed briefing of the matter was provided in the agenda package. Motion was made by Commissioner Stump and seconded by Commissioner Klobukowski to grant the water and sewer allocation requested for three (3) new lots of the subject subdivision. Motion carried 4-0.

FY2016 Budget Close Out

The Town Manager gave a presentation of the budget close out. Slides and details were provided in the agenda package.

OLD BUSINESS

Inflow and Infiltration Report

Town Engineer Strong gave an update and review of this on-going program.

The Town Manager recommended a budget amendment to use the funds above the restricted reserve cap (approx. \$433,429.00) in the FY2016 budget close out as follows: \$120,000.00 into the present road project plan as outlined by the Town Manager for additional paving, and the balance (\$313,429.00) into the proposed I&I plan as recommended by the Town Engineer. A motion was made by Commissioner Stump and seconded by Commissioner Klobukowski to follow the Town Manager's recommendation. Motion carried 4-0.

A motion was made by Commissioner Stump and seconded by Commissioner Halbrook to adopt the FY2016 Budget Closeout as amended. Motion carried 4-0.

TOWN MANAGER REPORT

The Town Manager gave an update on the impact of the Wynn case. The reimbursement payments will start in FY2019 and will be made in 40 payments, 3 payments per year. Total is approximately 27,000.00. Road paving will start next week. The Road Take Over Project from SHA is still being investigated.

COMMITTEE REPORTS:

PLANNING COMMISSION

Commissioner Stump stated the Planning Commission cancelled the August meeting. He gave an overview of the July meeting.

PARKS BOARD

Commissioner Halbrook reported on the August 3rd meeting which focused on park permits for fall sports.

EVENTS COMMITTEE

No report.

SCHOOL LIAISON

Commissioner Klobukowski had no further report.

ADJOURNMENT

A motion was made to adjourn by Commissioner Stump and seconded by Commissioner Klobukowski. Motion passed 4-0.