

**MINUTES
COMMISSIONERS OF POOLESVILLE
February 1, 2016**

CALL TO ORDER:

Commissioner Brown called the meeting to order. Commissioner Halbrook, Dickerson, Stump and Klobukowski were in attendance, as well as Town Manager Yost.

PLEDGE OF ALLEGIANCE:

Commissioner Klobukowski led the Pledge of Allegiance.

ANNOUNCEMENTS:

Commissioner Dickerson thanked Poolesville Staff for the long hours and dedication in clearing the roads during the Blizzard of 2016. She also regrettably announced that a long time Poolesville resident and retired police officer Fred Pruitt had passed.

Commissioner Halbrook reported on a recent meeting with the County Recreation Department and the owner of Mel's ice rink to discuss a relocation effort.

Commissioner Klobukowski announced that the January MML meeting had been cancelled. He also stated that the annual meeting between MML Municipalities and the County Executive was scheduled for February 9, 6 PM at the County Executive Office Building.

Commissioner Stump announced that he had been working to update the Town's website. Throughout the past meetings, he felt as though more information regarding drinking water, sewage reports, utility information and newly proposed legislation was need to better inform our residents. He also had developed concepts for including business information and was reaching out to the Poolesville Area Chamber of Commerce. He will continue these efforts and work to train staff on how to implement the new areas.

Commissioner Brown echoed the other Commissioners appreciation for staff's snow removal efforts.

OPEN FORUM:

Resident Sandra Drain commended the Town on the snow removal efforts. She also asked questions regarding snow removal responsibilities on the rear of her property. Sandra noted that as the snow was melting, some ponding was occurring and wondered who's responsibility it was to clear. Manager Yost responded that the Town tries to clear, but in an event as the blizzard, we are asking residents to assist and if not physically possible, contact Town Hall.

Resident Bob Roit commented that while the Town did a fine job with the initial clearing, he still had a snow bank at the end of his driveway and into the cul-de-sac that was making it difficult for the trash truck to maneuver.

APPROVAL OF MINUTES:

Commissioner Klobukowski moved to approve the minutes of January 19, 2016. Seconded by Commissioner Stump. Motion carried 5-0.

NEW BUSINESS:

Grant Request- Monocacy Elementary School - Kristin Alban, Monocacy Elementary School Principal and Annette Coates presented the request. The request is for a \$1,000 grant to assist in the purchase of the MYON digital literacy program for the Monocacy Elementary School. The school serves 54 students from Poolesville who could take advantage of the K-5 reading growth program.

The Commissioners discussed options for funding, but felt that in classroom learning material should be a function of the School Board and/or the PTSA. Commissioner Stump recommended, as typical procedure, the item to be placed on the next meeting agenda for final decision.

Blizzard 2016 Report - Manager Yost reported, Friday evening all available personnel were held over for emergency response. This included all parks and streets employees, 4 water department employees and 1 wastewater employee. Contractors that had been put on notice earlier in the week were also on stand-by. Roadway clean-up efforts continued through Wednesday. And this included townhouse parking lots and cul-de-sacs. By this time, our 1-ton trucks were not able to manage the heavy snow, so loaders and back-hoes, were brought in to remove. As we begin to tally up the costs for overtime, contractors and salt, preliminary number are around \$70,000. Since Governor Hogan declared a state of emergency and is seeking federal dollars, we may be getting a full reimbursement.

Tree City USA - Ordinance NO. 206 - Commissioner Klobukowski provided a brief on the four parts required to become a Tree USA certified community, of which, one was the draft ordinance.

Manager Yost provided an overview and discussion points on the Arbor Day ordinance template used to develop the draft. After a short discussion, Commissioner Stump recommended that staff rewrite the first sections of the ordinance as not to create redundancy in the code and present at the next meeting.

OLD BUSINESS

COMMITTEE REPORTS:

PLANNING COMMISSION

Commissioner Stump reported that the Planning Commission would meet on February 10th to discuss Fisher Avenue streetscape.

PARKS BOARD

Parks Board Chairman Doug McKinney reported that the Board would meet on the 3rd and discussed the upcoming agenda.

Events

Commissioner Dickerson reported that the Events Committee would be meeting to discuss upcoming events.

School Liaison

Commissioner Klobukowski reported that he will be testifying on February 9 at the MCPS CIP budget hearings.

MANAGER'S REPORT:

Manager Yost reported that the Town had a bid opening for the interior painting of the elevated storage tank. Next week the water communication replacement bid opening is scheduled. He also briefed the commission on a property line issue with the Rabanales well site and that the surveyors were working to correct.

ADJOURNMENT

Commissioner Stump made a motion to adjourn. Seconded by Commissioner Halbrook. Motion passed 5-0.